

TO OPEN A NEW SCHOOL OF ELECTROLOGY

The first step in opening a new school of electrology is to contact the **Bureau for Private Postsecondary Education (BPPE)** *. Once you have completed the BPPE's application and obtained a "conditional approval" letter, you must complete the requirements for the Board of Barbering and Cosmetology (Board).

The requirements for the Board include the following:

- A completed Application for Electrology School Approval.
- A "conditional approval" letter from the BPPE.
- Have met the building code standards established by the Board pursuant to Chapter 10, California Business and Professions Code (B&P) section 7362.3(a) and pursuant to California Building Code section 1253.1.2. Submit a floor plan demonstrating room for equipment and floor space necessary for comprehensive instruction of five electrology students or the number of students enrolled in the course, whichever is greater. Must be at least 1,000 square feet, not less than 600 square feet of which shall be provided for the work, practice, and classroom areas.
- Have met the minimum equipment requirements for a school of electrology pursuant to Title 16, California Code of Regulations (CCR) section 940(c).
- Have at least five full time students interested in attending the electrology course at your school pursuant to Chapter 10, B&P section 7362.3(b). Include a list of five students interested in attending the electrology course at your school.
- Curriculum for the full electrology course pursuant to Title 16, CCR section 950.5 which includes a course of practical training and technical instruction.
- An on-site inspection of the school by a Board inspector to make sure the school meets the space and equipment requirements of a school of electrology.

You must obtain Board approval and be issued a school code prior to opening your school. Any hours a student obtains before your school is approved and issued a school code will not be accepted.

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