CALIFORNIA
BOARD OF BARBERING AND COSMETOLOGY

JANUARY 22, 2017
Board Meeting

Courtyard Marriott
Santa Ana Orange County
8 MacArthur Place
Santa Ana, CA 92707

BarberCosmo
Board of Barbering & Cosmetology

P.O. Box 944226, Sacramento, CA 94244-2260
P (800) 952-5210 F (916) 575-7281 www.barbercosmo.ca.gov

MEMBERS OF THE BOARD
Joseph Federico, President
Dr. Kari Williams, Vice President
Mary Lou Amaro,
Bobbie Jean Anderson
Polly Codorniz
Andrew Drabkin
Richard Hedges
Coco LaChine
Lisa Thong

BOARD MEETING
January 22, 2017

Courtyard Marriott Santa Ana Orange County
8 MacArthur Place
Santa Ana, CA 92707

An additional meeting location, via teleconference,
has been established at:
2405 Kalanianaole Ave PH-11, Hilo HI 96720

Action may be taken on any item listed on the agenda.

AGENDA

10:00 A. M.

UNTIL COMPLETION OF BUSINESS

OPEN SESSION:

1. Call to Order/ Roll Call/ Establishment of Quorum **(Joseph Federico)**
2. Board President's Opening Remarks **(Joseph Federico)**
3. Annual Election of Officers
4. Public Comment on Items Not on the Agenda
   Note: The Board may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125, 1125.7(a))
5. Executive Officer's Report **(Kristy Underwood)**
   - Licensing Statistics
   - Examination Statistics
   - School Statistics
   - Disciplinary Review Committee Statistics
   - Enforcement Statistics
   - Budget Updates
   - Outreach Updates
6. Approval of Board Meeting Minutes
   - November 14, 2016

7. Review and Approval on the Proposed Revisions to the "Health and Safety for Hair Care and Beauty Professionals Curriculum". (BPC § 7389)**(Kristy Underwood)**

8. Update and Prioritization of Board's Educational Tutorial Series for Licensees, Establishment Owners, Unlicensed Individuals, and Apprentices. **(Kristy Underwood)**

9. Proposed Regulations Updates (Possible Actions)

    - Review and Possible Adoption of Amendments to Title 16, CCR Sections 904 and 905 Regarding the Health and Safety Poster.

    - Review and Approval of Proposed Amendments to Title 16, CCR Section 904, Enforcement, to Add Definitions.

    - Review and Approval of Proposed Amendments to Title 16, CCR Sections 901, 902, 903, 910,914, 919, 931 and 937 to Update Application Forms.

    - Review and Approval of Proposed Repeal of Title 16, CCR Section 950.10, Regarding the Transfer of Credit or Training.

    - Review and Approval of Proposed Amendments to Title 16, CCR Section 974 to Update the Administrative Fine Schedule.

    - Review and Approval of Proposed Amendments to Title 16, CCR Section 974.1 to Revise the Membership Requirements for Serving on the Disciplinary Review Committee.

    - Review and Approval of Proposed Regulation to Add Title 16, CCR Section 974.3 to Establish when a Fine will be Issued to an Owner and an Individual Licensee.

    - Review and Approval of Proposed Regulation to Add Title 16, Section 974.4 to Establish an Installment Payment Plan for Fines.

    - Review and Approval of Proposed Amendments to Title 16, CCR Sections 978, 979, 980, 980.4, 981, 982, 984 and 989 to Update the Board's Health and Safety Regulations.

10. Report and Discussion on Hair Stylist License Requirements in Other States **(Kristy Underwood)**

11. Presentation from the California Healthy Nail Salon Collaborative

12. Annual Review and Approval of Board Member Guidelines and Procedures Manual **(Kristy Underwood)**

13. Website Review **(Kristy Underwood)**

14. Agenda Items for the Next Meeting

15. Public Comment

Note: The Board may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125, 1125.7(a))

16. Adjournment

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Board President and may be taken out of order. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public. The Board plans to webcast this meeting on its website at www.barbercosmo.ca.gov. Webcast availability cannot, however, be guaranteed due to limited resources. The meeting will not be cancelled if webcast in not available. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at a physical location. Adjournment, if it is the only item that occurs after a closed session, may not be webcast.

**Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125, 11125.7(a)).*

The meeting is accessible to the physically disabled. A person who needs disability-related accommodation or modification in order to participate in the meeting may make a request by contacting: Marcene Melliza at (916) 575-7121, email: marcene.melliza@dca.ca.gov, or send a written request to the Board of Barbering and Cosmetology, PO Box 944226, Sacramento, CA 94244. Providing your request is a least five (5) business days before the meeting will help to ensure availability of the requested accommodations. TDD Line: (916) 322-1700.

No Attachment

Quarterly Barbering and Cosmetology Licensing Statistics
Fiscal Year 16/17

Applications Received

	Jul-Sept	Oct-Dec	Jan- Mar	Apr-June	YTD
Establishment	1,767	1,683			3,450
Mobile Unit	1	1			2
Barber					
Pre-App	233	225			458
Initial Application	347	381			728
Re-Exam	537	516			1,053
Sub-Total	***1,117***	***1,122***	***0***	***0***	***2,239***
Reciprocity	40	35			75
Apprentice	177	138			315
Cosmetology					
Pre-App	1,339	1,062			2,401
Initial Application	1,018	996			2,014
Re-Exam	1,251	1,346			2,597
Sub-Total	***3,608***	***3,404***	***0***	***0***	***7,012***
Reciprocity	415	333			748
Apprentice	199	216			415
Electrology					
Pre-App	4	5			9
Initial Application	1	1			2
Re-Exam	3	2			5
Sub-Total	***8***	***8***	***0***	***0***	***16***
Reciprocity	1	0			1
Manicuring					
Pre-App	671	606			1,277
Initial Application	1,234	1,050			2,284
Re-Exam	908	926			1,834
Sub-Total	***2,813***	***2,582***	***0***	***0***	***5,395***
Reciprocity	137	95			232
Esthetician					
Pre-App	614	670			1,284
Initial Application	497	542			1,039
Re-Exam	442	390			832
Sub-Total	***1,553***	***1,602***	***0***	***0***	***3,155***
Reciprocity	109	78			187
Total	**11,945**	**11,297**	**0**	**0**	**23,242**

Licenses Issued

	Jul-Sept	Oct-Dec	Jan- Mar	Apr-June	YTD
Establishment	1,700	1,683			3,383
Mobile Unit	2	1			3
Barber	586	508			1,094
Barber Apprentice	76	173			249
Cosmetology	2,381	1,929			4,310
Cosmetology Apprentice	113	227			340
Electrology	9	7			16
Electrology Apprentice	0	0			0
Manicuring	1,579	1,715			3,294
Esthetician	1,332	1,084			2,416
Total	**7,778**	**7,327**	**0**	**0**	**15,105**

LICENSES ISSUED LAST 5 YEARS

	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Current*
Establishment	6,176	6,512	6,594	6,823	3,383
Mobile Unit	4	4	9	8	3
Barber	1,515	1,854	2,052	1,929	1,094
Barber Apprentice	328	376	376	495	249
Cosmetology	12,306	11,354	12,989	10,488	4,310
Cosmetology Apprentice	388	467	527	604	340
Electrology	25	33	32	35	16
Electrology Apprentice	0	0	0	0	0
Manicuring	4,987	5,137	5,761	6,163	3,294
Esthetician	5,012	4,723	4,957	4,555	2,416
Total	**30,741**	**30,460**	**33,297**	**31,100**	**15,105**

* Thru December

CURRENT LICENSE POPULATION

Barber	27,922
Barber Apprentice	973
Cosmetology	312,548
Cosmetology Apprentice	1,271
Electrologist	1,842
Esthetician	80,856
Manicurist	128,991
Establishment	52,097
Mobile Unit	41
Total	**606,541**

Examination Results
(October 1, 2016-December 31, 2016)

Practical Examinations

Administered	Passed	Failed	Total	Pass Rate
Barber	503	86	589	85%
Cosmetologist	1,986	544	2,530	78%
Esthetician	1,051	42	1,093	96%
Electrologist	6	0	6	100%
Manicurist	1,625	522	2,147	76%
TOTAL	**5,171**	**1,194**	**6,365**	**81%**

Written Examinations

Barber	Passed	Failed	Total	Pass Rate
English	426	354	780	55%
Spanish	50	51	101	50%
Vietnamese	15	12	27	56%
Korean	3	2	5	0%
TOTAL	**494**	**419**	**913**	**54%**

Cosmetologist	Passed	Failed	Total	Pass Rate
English	1,530	672	2,202	69%
Spanish	134	266	400	34%
Vietnamese	113	131	244	46%
Korean	17	12	29	59%
TOTAL	**1,794**	**1,081**	**2,875**	**62%**

Manicurist	Passed	Failed	Total	Pass Rate
English	350	168	518	68%
Spanish	15	8	23	65%
Vietnamese	1,405	297	1,702	83%
Korean	19	2	21	90%
TOTAL	**1,789**	**475**	**2,264**	**79%**

Esthetician	Passed	Failed	Total	Pass Rate
English	772	231	1,003	77%
Spanish	2	0	2	100%
Vietnamese	259	63	322	80%
Korean	19	2	21	90%
TOTAL	**1,052**	**296**	**1,348**	**78%**

Electrologist	Passed	Failed	Total	Pass Rate
English	5	4	9	56%
Spanish	0	0	0	0%
Vietnamese	0	0	0	0%
Korean	0	0	0	0%
TOTAL	**5**	**4**	**9**	**56%**

Board of Barbering and Cosmetology
School Pass/Fail Rate for Practical
October 1, 2016 through December 31, 2016

School Name	City	Pass	% Pass	Fail	% Fail
1st Academy of Beauty	Rosemead	72	71%	30	29%
Abram Friedman Occupational Center	Los Angeles	6	100%		
Academy for Salon Professionals	Northridge	24	100%		
Academy for Salon Professionals	Santa Clara	22	88%	3	12%
Academy of Beauty	Culver City	26	93%	2	7%
Academy of Esthetics & Cosmetology	San Fernando Valley	16	100%		
Adrians Beauty College of Tracy	Tracy	6	60%	4	40%
Adrian's Beauty College of Turlock, Inc.	Turlock	9	82%	2	18%
Advance Beauty College	Garden Grove	107	87%	16	13%
Advance Beauty College	Laguna Hills	29	88%	4	12%
Alhambra Beauty College	Alhambra	29	83%	6	17%
All About Looks - Ukiah Beauty College	Ukiah	8	89%	1	11%
American Beauty Academy	Brawley	2	100%		
American Beauty College	West Covina	11	100%		
American Institute of Education	Tustin	6	100%		
Amy Beauty School	Corona	51	96%	2	4%
Asel Beauty College	Garden Grove	15	100%		
Asian-American International Beauty College	Westminster	152	82%	33	18%
Associated Barber College of San Diego, Inc.	San Diego	10	83%	2	17%
Avalon School of Cosmetology	Alameda	18	82%	4	18%
Avance' Beauty College	San Diego	2	100%		
Aveda Institute Los Angeles	Los Angeles	36	95%	2	5%
Bakersfield Barber College, Inc.	Bakersfield	28	93%	2	7%
Baldwin Park Adult and Community Education	Baldwin Park	13	81%	3	19%
Barstow Community College	Barstow	4	100%		
Bay Area Hair Institute	South San Francisco	2	100%		
Bellflower Beauty College of Lakewood	Lakewood	11	92%	1	8%
Bellus Academy	El Cajon	27	90%	3	10%
Bellus Academy	National City	28	90%	3	10%
Bellus Academy	Poway	60	94%	4	6%
Beyond 21st Century Beauty Academy	Santa Fe Springs	7	100%		
Blake Austin College	Vacaville	6	75%	2	25%
Borner's Barber College	Long Beach	1	100%		
Borner's Barber College	Los Angeles			1	100%
Bridges Beauty College	Victorville	9	100%		
Bridges Beauty College	Rancho Cucamonga	3	75%	1	25%
Calaveras Cosmetology School	San Andreas	4	100%		
California Barber & Beauty College	San Diego	9	100%		
California Beauty College	Modesto	9	75%	3	25%
California College of Barbering and Cosmetology	Stockton	2	20%	8	80%
California Hair Design Academy	Chula Vista	12	86%	2	14%
California Hair Design Academy	La Mesa	28	90%	3	10%
California Vocational Cosmetology College	Fresno	127	61%	80	39%
Career Academy of Beauty	Garden Grove	35	97%	1	3%
Career Academy of Cosmetology	Stockton	4	50%	4	50%
Central Valley Barber College	Riverbank	6	86%	1	14%
Central Sierra ROP School of Cosmetology	El Dorado	3	75%	1	25%
Cerritos Community College	Norwalk	9	69%	4	31%

School Name	City	Pass	% Pass	Fail	% Fail
Champion Institute of Cosmetology	Palm Springs	12	80%	3	20%
Chico Beauty College	Chico	18	72%	7	28%
Christine K Beauty School	San Jose	163	65%	87	35%
Cinta Aveda Institute	San Francisco	34	83%	7	17%
Citrus College	Glendora	29	85%	5	15%
Coachella Valley Beauty College, Inc.	Beaumont	9	100%		
Coachella Valley Beauty College, Inc.	La Quinta	5	100%		
Coastline Beauty College	Fountain Valley	34	87%	5	13%
Coba Cosmetology Academy	Orange	8	100%		
Colleen O'Hara's Beauty Academy	Santa Ana	7	100%		
College of San Mateo	San Mateo	10	83%	2	17%
Cosmetica Beauty and Barbering School	Downey	9	90%	1	10%
Cosmo Beauty Academy	Sacramento	10	91%	1	9%
Cosmotek College	San Jose	27	84%	5	16%
CR'U Institute of Cosmetology and Barbering	Garden Grove	15	83%	3	17%
David's Academy of Beauty	Corona	4	100%		
Delta Beauty College	Antioch	2	33%	4	67%
Design's School of Cosmetology	Paso Robles	10	77%	3	23%
Design's School of Cosmetology	Pleasanton	10	67%	5	33%
Diamond Beauty College	South El Monte	128	83%	27	17%
D'Lacreme School of Cosmetology and Barbering	Fairfield	4	80%	1	20%
Dublin Beauty College	Dublin	4	57%	3	43%
East Los Angeles Occupational Center	Los Angeles	1	100%		
East Los Angeles Skills Center	Los Angeles	2	100%		
El Camino College	Torrance	6	86%	1	14%
El Prado Adult School	Corona	2	67%	1	33%
Elite Cosmetology School	Yucca Valley	11	100%		
Estes Institute of Cosmetology Arts & Sciences	Visalia	7	78%	2	22%
Evons Beauty College	Garden Grove	73	77%	22	23%
Federico Beauty Institute	Sacramento	47	90%	5	10%
Federico College, Inc.	Fresno	10	83%	2	17%
Flair Beauty College	Valencia	11	100%		
Frederick & Charles Beauty College	Eureka	4	67%	2	33%
Fremont Beauty College	Fremont	3	100%		
Fullerton College	Fullerton	40	89%	5	11%
Gavilan College	Gilroy	3	75%	1	25%
Get Faded Barber College	Bakersfield	1	100%		
Golden West College	Huntington Beach	45	94%	3	6%
Hacienda La Puente Adult Education	La Puente	5	71%	2	29%
Hair California Beauty Academy	Orange	15	100%		
Hesperia Alternative Education Center	Hesperia	8	100%		
Hilltop Beauty School	Daly City	7	58%	5	42%
Hinton Barber and Beauty College	Vallejo	1	25%	3	75%
Hoss Lee Academy	Roseville	8	100%		
Institute of Beauty Culture	Santa Maria	9	90%	1	10%
International Academy of Cosmetology	South Gate	19	86%	3	14%
International Beauty College	San Francisco	25	74%	9	26%
International College of Beauty, Arts, & Sciences	Los Angeles	5	100%		
International College of Cosmetology	Oakland	53	78%	15	22%
International School of Beauty	Palm Dessert	33	92%	3	8%
Jade Beauty and Barber College	San Jose	36	88%	5	12%
Jama's Beauty College	Woodland Hills	4	100%		
John Ridgel's Academy of Beauty	Temple City	43	84%	8	16%

School Name	City	Pass	% Pass	Fail	% Fail
John Wesley International Barber & Beauty College	Long Beach	17	81%	4	19%
Katie Skills Center	Oakland	48	75%	16	25%
KC Beauty Academy	Los Angeles	9	90%	1	10%
L.A. Barber College	Los Angeles	1	33%	2	67%
Lancaster Beauty School	Lancaster	30	86%	5	14%
Laney College	Oakland	5	63%	3	38%
Lawrence & Company College of Cosmetology	Hanford	5	71%	2	29%
Lawrence & Company College of Cosmetology	Selma	6	86%	1	14%
Le Melange Academy of Hair	Napa	6	67%	3	33%
Linda Beauty School	San Diego	144	72%	55	28%
Los Angeles Beauty College	Los Angeles	53	78%	15	22%
Los Angeles Trade Technical College	Los Angeles	11	92%	1	8%
Lu Ross Academy	Ventura	31	89%	4	11%
Lyle's Bakersfield College of Beauty	Bakersfield	11	100%		
Lyle's Fresno College of Beauty	Fresno	7	58%	5	42%
Lytle's Redwood Empire Beauty College, Inc.	Santa Rosa	17	94%	1	6%
Marin Success Beauty Academy	San Rafael	2	100%		
Milan Institute	Bakersfield	32	89%	4	11%
Milan Institute	Fresno	44	94%	3	6%
Milan Institute	Merced	5	50%	5	50%
Milan Institute of Cosmetology	Fairfield	1	33%	2	67%
Milan Institute of Cosmetology	La Quinta	8	89%	1	11%
Milan Institute of Cosmetology	Visalia	15	75%	5	25%
Milpitas Massage College	Milpitas	4	67%	2	33%
Mixed Institute of Cosmetology	Sacramento	5	83%	1	17%
Moler Barber College	Oakland	8	73%	3	27%
Moler Barber College	San Pablo	3	75%	1	25%
My Beauty & Barber College	Sacramento	1	50%	1	50%
My-Le's Beauty College	Sacramento	19	79%	5	21%
National Cosmetology Beauty School	Oakland	39	61%	25	39%
North Adrian's College of Beauty	Modesto	20	77%	6	23%
Orange Valley College	Westminster	225	84%	42	16%
Palace Beauty College	Los Angeles	27	90%	3	10%
Palomar Institute of Cosmetology	San Marcos	37	95%	2	5%
Paris Beauty College	Concord	14	78%	4	22%
Pasadena City College	Pasadena	8	100%		
Paul Mitchell The School, Costa Mesa	Costa Mesa	41	95%	2	5%
Paul Mitchell The School East Bay	Pleasant Hill	27	75%	9	25%
Paul Mitchell The School Fresno	Fresno	19	79%	5	21%
Paul Mitchell The School Modesto	Modesto	33	85%	6	15%
Paul Mitchell the School MTI College	Sacramento	26	96%	1	4%
Paul Mitchell The School, Pasadena	Pasadena	22	92%	2	8%
Paul Mitchell The School Sacramento	Sacramento	39	95%	2	5%
Paul Mitchell The School San Diego	San Diego	31	97%	1	3%
Paul Mitchell The School San Jose	San Jose	31	89%	4	11%
Paul Mitchell The School, Sherman Oaks	Sherman Oaks	38	84%	7	16%
Paul Mitchell The School Temecula	Temecula	31	82%	7	18%
Pomona Unified School District	Pomona	9	100%		
Princess The Institute of Beauty	Reedley	1	25%	3	75%
Pro Barber College	Torrance	10	83%	2	17%
Pro Barber College	Westminster	6	75%	2	25%
Professional Institute of Beauty	El Monte	12	92%	1	8%
Professional Schools of Beauty, Fashion and Arts, Inc.	Reseda	3	100%		

School Name	City	Pass	% Pass	Fail	% Fail
Queenston College of America	Los Angeles	3	75%	1	25%
Redondo Beach Beauty College	Redondo Beach	9	69%	4	31%
Richard N. Slawson Southeast Occupational Center	Bell	2	100%		
Riverside Community College	Riverside	22	96%	1	4%
Rosemead Beauty School	Rosemead	52	87%	8	13%
Rosston School of Hair Design	Moreno Valley	15	68%	7	32%
Royal Hair Institute	Los Angeles	4	100%		
Royale College of Beauty	Temecula	18	90%	2	10%
Sacramento City College	Sacramento	21	91%	2	9%
Saddleback Beauty Academy	Laguna Hills	4	100%		
Salinas Beauty College, Inc.	Salinas	4	44%	5	56%
Salon Success Academy	Corona	13	93%	1	7%
Salon Success Academy	Fontana	4	100%		
Salon Success Academy	Redlands	11	92%	1	8%
Salon Success Academy	Riverside	10	71%	4	29%
Salon Success Academy	Upland	14	67%	7	33%
San Bernardino Beauty College, Inc.	San Bernardino	10	100%		
San Diego Beauty College	San Diego	137	67%	67	33%
San Diego City College	San Diego	40	91%	4	9%
San Francisco College of Cosmetology	San Francisco	21	70%	9	30%
San Francisco Institute of Esthetics & Cosmetology	San Francisco	35	85%	6	15%
San Jose City College	San Jose	38	93%	3	7%
San Luis Obispo Beauty College	San Luis Obispo	7	88%	1	13%
Santa Ana Beauty Academy	Santa Ana	10	83%	2	17%
Santa Ana Beauty College	Santa Ana	61	76%	19	24%
Santa Barbara City College Cosmetology Academy	Santa Barbara	12	92%	1	8%
Santa Clara Beauty College	Santa Clara	18	100%		
Santa Monica College	Santa Monica	10	77%	3	23%
Shasta School of Cosmetology	Redding	21	91%	2	9%
Shoreline School of Cosmetology	Capitola	7	70%	3	30%
Sierra College of Beauty	Merced	11	73%	4	27%
Simi Institute of Cosmetology	Simi Valley	21	95%	1	5%
Skyline Community College	San Bruno	13	93%	1	7%
Solano Community College	Suisun City	5	83%	1	17%
Sonora Union High School	Sonora	4	80%	1	20%
Southern California Regional Occupational Center	Torrance			1	100%
Stockton Barber College	Stockton	11	85%	2	15%
Sutter Beauty College	Yuba City	5	71%	2	29%
Tammy Beauty Academy, Inc.	Stanton	248	93%	18	7%
Thanh Le College	Garden Grove	7	88%	1	13%
The Brothers & Sisters BarberCosmo Academy	Oakland	1	100%		
The Real Barbers College	Anaheim	17	85%	3	15%
The Salon Professional Academy San Jose	San Jose	7	88%	1	13%
TheCosmoFactory Cosmetology Academy	Santa Cruz	6	75%	2	25%
Thuy Princess Beauty College	Pomona	28	76%	9	24%
TONI&GUY Hairdressing Academy	Costa Mesa	15	54%	13	46%
TONI&GUY Hairdressing Academy	Manteca	12	92%	1	8%
TONI&GUY Hairdressing Academy	Modesto	8	80%	2	20%
TONI&GUY Hairdressing Academy	Santa Monica	13	81%	3	19%
Topline Beauty College	Santa Ana	25	69%	11	31%
Torrance Beauty College	Torrance	26	81%	6	19%
Universal College of Beauty	Los Angeles	4	100%		
Urban Barber College	San Diego	13	81%	3	19%
Urban Barber College	San Jose	2	100%		

School Name	City	Pass	% Pass	Fail	% Fail
Victoria Beauty College, Inc.	Milpitas	44	80%	11	20%
Victory Career College	Torrance	2	100%		
Vidal Sassoon Academy	Santa Monica	11	100%		
W Academy of Salon and Spa	Danville	12	92%	1	8%
Watsonvillle Institute of Cosmetology	Watsonville	1	50%	1	50%
Wayne's College of Beauty	Salinas	9	75%	3	25%
Western Barber Institute	Reseda	9	82%	2	18%
Western Barber Institute	Van Nuys	20	95%	1	5%
Western Beauty Institute, Inc.	Woodland Hills	8	100%		
West Valley Occupational Center	Woodland Hills	20	91%	2	9%
ZMS The Academy	Los Angeles	16	94%	1	6%

Board of Barbering and Cosmetology
School Pass/Fail Rate for Written
October 1, 2016 through December 31, 2016

School Name	City	Pass	% Pass	Fail	% Fail
1st Academy of Beauty	Rosemead	76	78%	22	22%
Abram Friedman Occupational Center	Los Angeles	2	17%	10	83%
Academy for Salon Professionals	Northridge	22	81%	5	19%
Academy for Salon Professionals	Santa Clara	22	81%	5	19%
Academy of Beauty	Culver City	28	90%	3	10%
Academy of Esthetics & Cosmetology	San Fernando Valley	5	28%	13	72%
Adrians Beauty College of Tracy	Tracy	6	75%	2	25%
Adrian's Beauty College of Turlock, Inc.	Turlock	9	75%	3	25%
Advance Beauty College	Garden Grove	111	93%	9	8%
Advance Beauty College	Laguna Hills	30	88%	4	12%
Alhambra Beauty College	Alhambra	20	51%	19	49%
All About Looks - Ukiah Beauty College	Ukiah	8	89%	1	11%
American Beauty Academy	Brawley	2	50%	2	50%
American Beauty College	West Covina	9	53%	8	47%
American Institute of Education	Tustin	5	63%	3	38%
Amy Beauty School	Corona	49	83%	10	17%
Asel Beauty College	Garden Grove	15	100%		
Asian-American International Beauty College	Westminster	163	93%	13	7%
Associated Barber College of San Diego, Inc.	San Diego	10	77%	3	23%
Avalon School of Cosmetology	Alameda	18	82%	4	18%
Avance' Beauty College	San Diego	1	20%	4	80%
Aveda Institute Los Angeles	Los Angeles	32	86%	5	14%
Bakersfield Barber College, Inc.	Bakersfield	28	67%	14	33%
Baldwin Park Adult and Community Education	Baldwin Park	11	73%	4	27%
Barstow Community College	Barstow	3	100%		
Bay Area Hair Institute	South San Francisco	2	67%	1	33%
Bellflower Beauty College of Lakewood	Lakewood	8	53%	7	47%
Bellus Academy	El Cajon	29	94%	2	6%
Bellus Academy	National City	20	67%	10	33%
Bellus Academy	Poway	56	88%	8	13%
Beyond 21st Century Beauty Academy	Santa Fe Springs	4	57%	3	43%
Blake Austin College	Vacaville	8	73%	3	27%
Borner's Barber College	Long Beach	1	100%		
Borner's Barber College	Los Angeles	2	100%		
Bridges Beauty College	Victorville	8	80%	2	20%
Bridges Beauty College	Rancho Cucamonga	4	100%		
Calaveras Cosmetology School	San Andreas	4	100%		
California Barber & Beauty College	San Diego	7	64%	4	36%
California Beauty College	Modesto	10	83%	2	17%
California College of Barbering and Cosmetology	Stockton	8	80%	2	20%
California Hair Design Academy	Chula Vista	10	45%	12	55%
California Hair Design Academy	La Mesa	29	73%	11	28%
California Vocational Cosmetology College	Fresno	136	66%	70	34%
Career Academy of Beauty	Garden Grove	32	80%	8	20%
Career Academy of Cosmetology	Stockton	7	78%	2	22%
Central Valley Barber College	Riverbank	8	100%		
Central Sierra ROP School of Cosmetology	El Dorado	4	67%	2	33%
Cerritos Community College	Norwalk	11	85%	2	15%

School Name	City	Pass	% Pass	Fail	% Fail
Champion Institute of Cosmetology	Palm Springs	13	76%	4	24%
Chico Beauty College	Chico	14	52%	13	48%
Christine K Beauty School	San Jose	157	53%	140	47%
Cinta Aveda Institute	San Francisco	34	72%	13	28%
Citrus College	Glendora	28	78%	8	22%
Coachella Valley Beauty College, Inc.	Beaumont	8	89%	1	11%
Coachella Valley Beauty College, Inc.	La Quinta	4	57%	3	43%
Coastline Beauty College	Fountain Valley	35	92%	3	8%
Coba Cosmetology Academy	Orange	8	89%	1	11%
Colleen O'Hara's Beauty Academy	Santa Ana	7	88%	1	13%
College of San Mateo	San Mateo	8	73%	3	27%
Cosmetica Beauty and Barbering School	Downey	11	92%	1	8%
Cosmo Beauty Academy	Sacramento	12	71%	5	29%
Cosmotek College	San Jose	21	53%	19	48%
CR'U Institute of Cosmetology and Barbering	Garden Grove	14	64%	8	36%
David's Academy of Beauty	Corona	4	100%		
Delta Beauty College	Antioch	1	50%	1	50%
Design's School of Cosmetology	Paso Robles	13	81%	3	19%
Design's School of Cosmetology	Pleasanton	8	57%	6	43%
Diamond Beauty College	South El Monte	119	78%	33	22%
D'Lacreme School of Cosmetology and Barbering	Fairfield	4	67%	2	33%
Dublin Beauty College	Dublin	4	57%	3	43%
East Los Angeles Occupational Center	Los Angeles	2	67%	1	33%
East Los Angeles Skills Center	Los Angeles	3	27%	8	73%
El Camino College	Torrance	7	78%	2	22%
Elite Cosmetology School	Yucca Valley	9	82%	2	18%
Estes Institute of Cosmetology Arts & Sciences	Visalia	5	50%	5	50%
Evons Beauty College	Garden Grove	64	78%	18	22%
Federico Beauty Institute	Sacramento	49	89%	6	11%
Federico College, Inc.	Fresno	6	38%	10	63%
Flair Beauty College	Valencia	9	90%	1	10%
Frederick & Charles Beauty College	Eureka	7	100%		
Fremont Beauty College	Fremont	4	57%	3	43%
Fullerton College	Fullerton	41	95%	2	5%
Gavilan College	Gilroy	4	100%		
Get Faded Barber College	Bakersfield	1	100%		
Golden West College	Huntington Beach	45	85%	8	15%
Hacienda La Puente Adult Education	La Puente	5	71%	2	29%
Hair California Beauty Academy	Orange	13	87%	2	13%
Hesperia Alternative Education Center	Hesperia	7	70%	3	30%
Hilltop Beauty School	Daly City	7	41%	10	59%
Hinton Barber and Beauty College	Vallejo	3	100%		
Hoss Lee Academy	Roseville	9	100%		
Institute of Beauty Culture	Santa Maria	7	88%	1	13%
International Academy of Cosmetology	South Gate	13	57%	10	43%
International Beauty College	San Francisco	22	47%	25	53%
International College of Beauty, Arts, & Sciences	Los Angeles	3	60%	2	40%
International College of Cosmetology	Oakland	52	63%	31	37%
International School of Beauty	Palm Dessert	27	69%	12	31%
Jade Beauty and Barber College	San Jose	39	98%	1	3%
Jama's Beauty College	Woodland Hills	4	100%		
John Ridgel's Academy of Beauty	Temple City	26	37%	45	63%

School Name	City	Pass	% Pass	Fail	% Fail
John Wesley International Barber & Beauty College	Long Beach	14	54%	12	46%
Katie Skills Center	Oakland	42	58%	30	42%
KC Beauty Academy	Los Angeles	6	75%	2	25%
L.A. Barber College	Los Angeles	1	33%	2	67%
Lancaster Beauty School	Lancaster	33	79%	9	21%
Laney College	Oakland	4	50%	4	50%
Lawrence & Company College of Cosmetology	Hanford	5	63%	3	38%
Lawrence & Company College of Cosmetology	Selma	3	43%	4	57%
Le Melange Academy of Hair	Napa	5	71%	2	29%
Linda Beauty School	San Diego	136	68%	64	32%
Los Angeles Beauty College	Los Angeles	54	54%	46	46%
Los Angeles Trade Technical College	Los Angeles	10	67%	5	33%
Lu Ross Academy	Ventura	28	78%	8	22%
Lyle's Bakersfield College of Beauty	Bakersfield	10	77%	3	23%
Lyle's Fresno College of Beauty	Fresno	7	70%	3	30%
Lytle's Redwood Empire Beauty College, Inc.	Santa Rosa	18	90%	2	10%
Marin Success Beauty Academy	San Rafael	2	100%		
Milan Institute	Bakersfield	32	73%	12	27%
Milan Institute	Fresno	41	84%	8	16%
Milan Institute	Merced	4	33%	8	67%
Milan Institute of Cosmetology	Fairfield	3	75%	1	25%
Milan Institute of Cosmetology	La Quinta	8	67%	4	33%
Milan Institute of Cosmetology	Visalia	12	60%	8	40%
Milpitas Massage College	Milpitas	3	50%	3	50%
Mixed Institute of Cosmetology	Sacramento	5	83%	1	17%
Moler Barber College	Oakland	8	57%	6	43%
Moler Barber College	San Pablo	3	75%	1	25%
My Beauty & Barber College	Sacramento	2	67%	1	33%
My-Le's Beauty College	Sacramento	21	72%	8	28%
National Cosmetology Beauty School	Oakland	50	68%	23	32%
North Adrian's College of Beauty	Modesto	21	75%	7	25%
Orange Valley College	Westminster	227	82%	49	18%
Palace Beauty College	Los Angeles	26	90%	3	10%
Palomar Institute of Cosmetology	San Marcos	34	89%	4	11%
Paris Beauty College	Concord	14	74%	5	26%
Pasadena City College	Pasadena	8	80%	2	20%
Paul Mitchell The School, Costa Mesa	Costa Mesa	37	77%	11	23%
Paul Mitchell The School East Bay	Pleasant Hill	26	79%	7	21%
Paul Mitchell The School Fresno	Fresno	20	65%	11	35%
Paul Mitchell The School Modesto	Modesto	38	67%	19	33%
Paul Mitchell the School MTI College	Sacramento	24	92%	2	8%
Paul Mitchell The School, Pasadena	Pasadena	20	74%	7	26%
Paul Mitchell The School Sacramento	Sacramento	36	86%	6	14%
Paul Mitchell The School San Diego	San Diego	25	76%	8	24%
Paul Mitchell The School San Jose	San Jose	28	76%	9	24%
Paul Mitchell The School, Sherman Oaks	Sherman Oaks	27	63%	16	37%
Paul Mitchell The School Temecula	Temecula	29	71%	12	29%
Pomona Unified School District	Pomona	3	23%	10	77%
Princess The Institute of Beauty	Reedley	5	100%		
Pro Barber College	Torrance	8	44%	10	56%
Pro Barber College	Westminster	7	70%	3	30%
Professional Institute of Beauty	El Monte	12	55%	10	45%
Professional Schools of Beauty, Fashion and Arts, Inc.	Reseda	3	43%	4	57%

School Name	City	Pass	% Pass	Fail	% Fail
Queenston College of America	Los Angeles	3	75%	1	25%
Redondo Beach Beauty College	Redondo Beach	8	50%	8	50%
Richard N. Slawson Southeast Occupational Center	Bell	2	100%		
Riverside Community College	Riverside	22	100%		
Rosemead Beauty School	Rosemead	43	64%	24	36%
Rosston School of Hair Design	Moreno Valley	14	45%	17	55%
Royal Hair Institute	Los Angeles	4	67%	2	33%
Royale College of Beauty	Temecula	15	88%	2	12%
Sacramento City College	Sacramento	18	75%	6	25%
Saddleback Beauty Academy	Laguna Hills	4	100%		
Salinas Beauty College, Inc.	Salinas	7	70%	3	30%
Salon Success Academy	Corona	11	73%	4	27%
Salon Success Academy	Fontana	4	67%	2	33%
Salon Success Academy	Redlands	12	86%	2	14%
Salon Success Academy	Riverside	8	67%	4	33%
Salon Success Academy	Upland	13	65%	7	35%
San Bernardino Beauty College, Inc.	San Bernardino	6	67%	3	33%
San Diego Beauty College	San Diego	142	65%	75	35%
San Diego City College	San Diego	34	77%	10	23%
San Francisco College of Cosmetology	San Francisco	27	68%	13	33%
San Francisco Institute of Esthetics & Cosmetology	San Francisco	34	72%	13	28%
San Jose City College	San Jose	36	86%	6	14%
San Luis Obispo Beauty College	San Luis Obispo	7	88%	1	13%
Santa Ana Beauty Academy	Santa Ana	12	75%	4	25%
Santa Ana Beauty College	Santa Ana	68	80%	17	20%
Santa Barbara City College Cosmetology Academy	Santa Barbara	14	88%	2	13%
Santa Clara Beauty College	Santa Clara	17	74%	6	26%
Santa Monica College	Santa Monica	12	92%	1	8%
Shasta School of Cosmetology	Redding	21	95%	1	5%
Shoreline School of Cosmetology	Capitola	6	60%	4	40%
Sierra College of Beauty	Merced	10	56%	8	44%
Simi Institute of Cosmetology	Simi Valley	20	87%	3	13%
Skyline Community College	San Bruno	11	79%	3	21%
Solano Community College	Suisun City	6	100%		
Sonora Union High School	Sonora	4	80%	1	20%
Southern California Regional Occupational Center	Torrance			1	100%
Stockton Barber College	Stockton	5	21%	19	79%
Sutter Beauty College	Yuba City	7	100%		
Tammy Beauty Academy, Inc.	Stanton	242	89%	31	11%
Thanh Le College	Garden Grove	9	75%	3	25%
The Brothers & Sisters BarberCosmo Academy	Oakland	2	100%		
The Real Barbers College	Anaheim	18	78%	5	22%
The Salon Professional Academy San Jose	San Jose	6	60%	4	40%
TheCosmoFactory Cosmetology Academy	Santa Cruz	4	67%	2	33%
Thuy Princess Beauty College	Pomona	25	58%	18	42%
TONI&GUY Hairdressing Academy	Costa Mesa	19	73%	7	27%
TONI&GUY Hairdressing Academy	Manteca	12	92%	1	8%
TONI&GUY Hairdressing Academy	Modesto	7	78%	2	22%
TONI&GUY Hairdressing Academy	Santa Monica	15	100%		
Topline Beauty College	Santa Ana	22	67%	11	33%
Torrance Beauty College	Torrance	21	47%	24	53%
Universal College of Beauty	Los Angeles	2	40%	3	60%
Urban Barber College	San Diego	17	77%	5	23%
Urban Barber College	San Jose			2	100%

School Name	City	Pass	% Pass	Fail	% Fail
Victoria Beauty College, Inc.	Milpitas	37	63%	22	37%
Victory Career College	Torrance			1	100%
Vidal Sassoon Academy	Santa Monica	9	69%	4	31%
W Academy of Salon and Spa	Danville	13	93%	1	7%
Watsonvillle Institute of Cosmetology	Watsonville	2	50%	2	50%
Wayne's College of Beauty	Salinas	9	75%	3	25%
Western Barber Institute	Reseda	11	100%		
Western Barber Institute	Van Nuys	17	74%	6	26%
Western Beauty Institute, Inc.	Woodland Hills	7	78%	2	22%
West Valley Occupational Center	Woodland Hills	17	89%	2	11%
ZMS The Academy	Los Angeles	15	63%	9	38%

Business, Consumer Services, and Housing Agency – Governor Edmund G. Brown Jr.
BOARD OF BARBERING AND COSMETOLOGY
P.O. Box 944226, Sacramento, CA 94244-2260
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QUARTERLY BARBERING AND COSMETOLOGY DISCIPLINARY REVIEW COMMITTEE STATISTICS

Fiscal Year 16-17

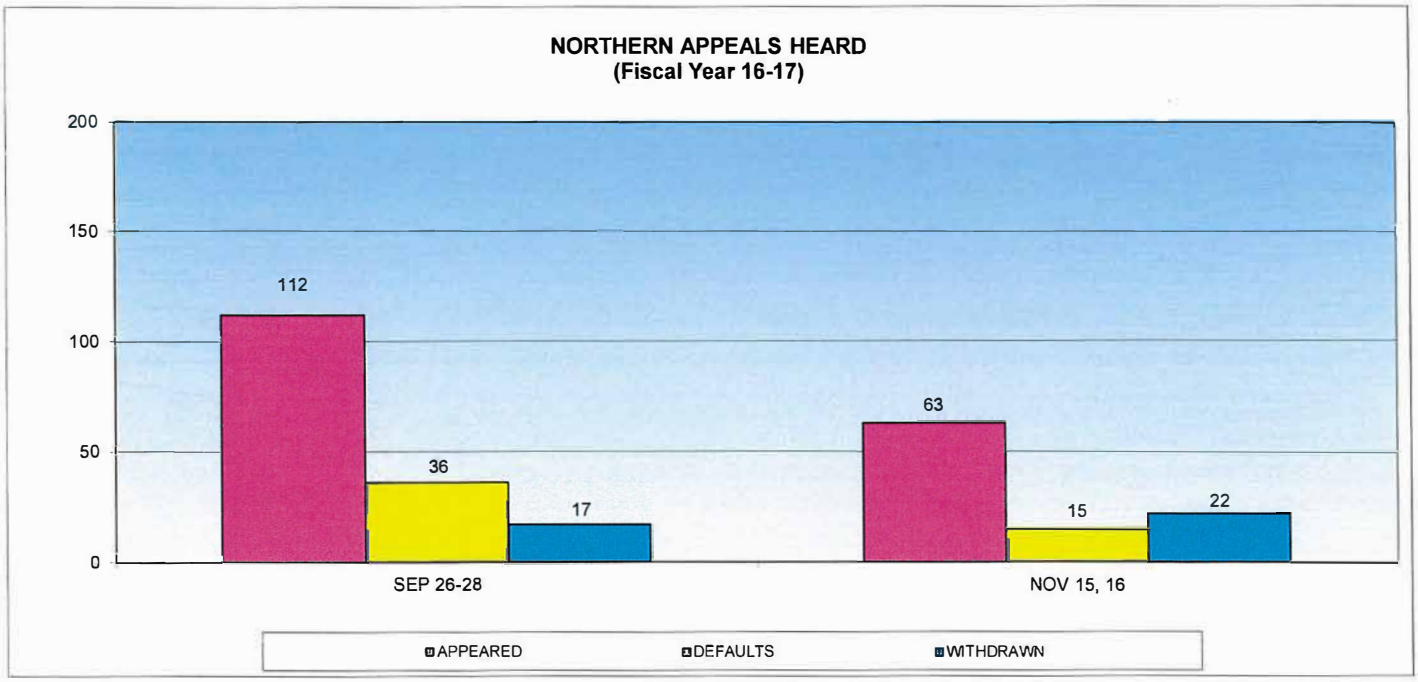
Report Date: December 31, 2016

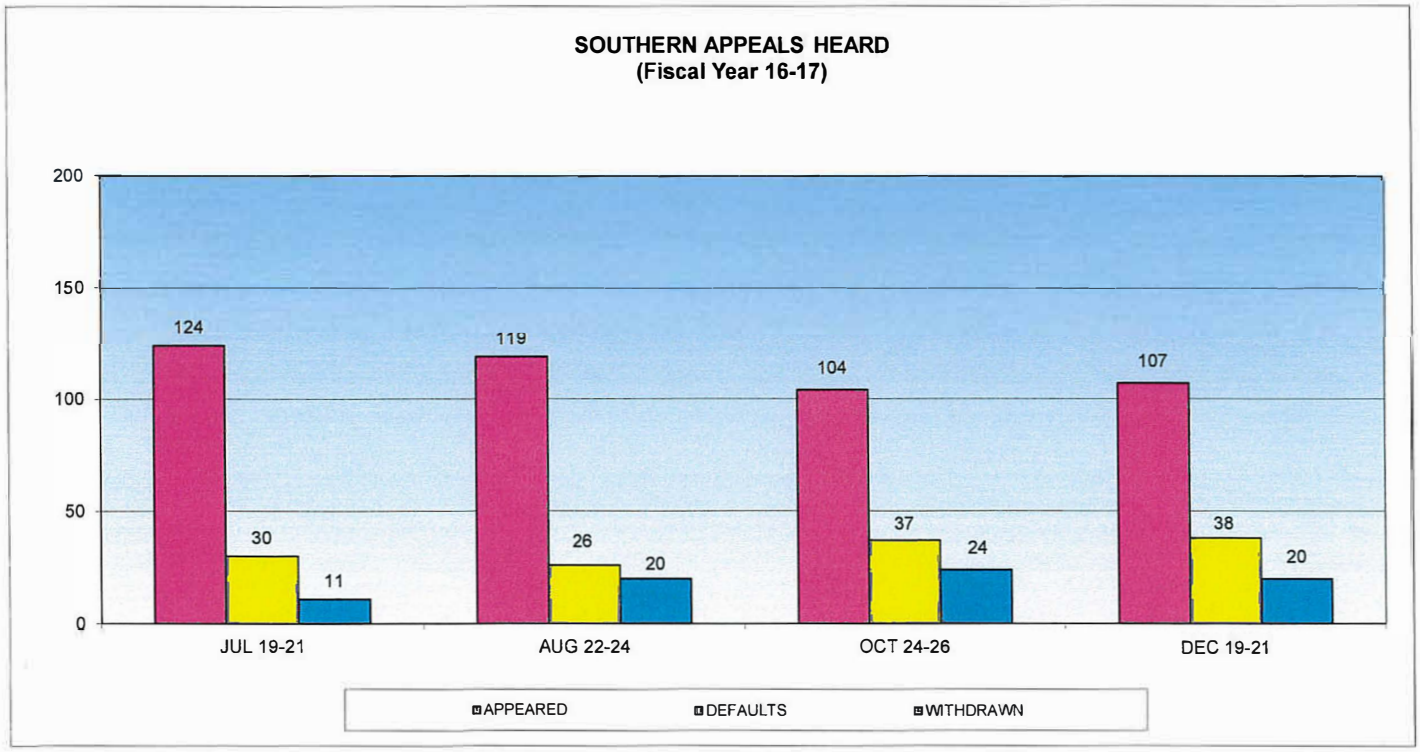
	October - December	YTD
NORTHERN		
Heard	100	265
Received	131	286
Pending[1]	109	109[2]
SOUTHERN		
Heard	330	660
Received	458	922
Pending[1]	714	714[2]

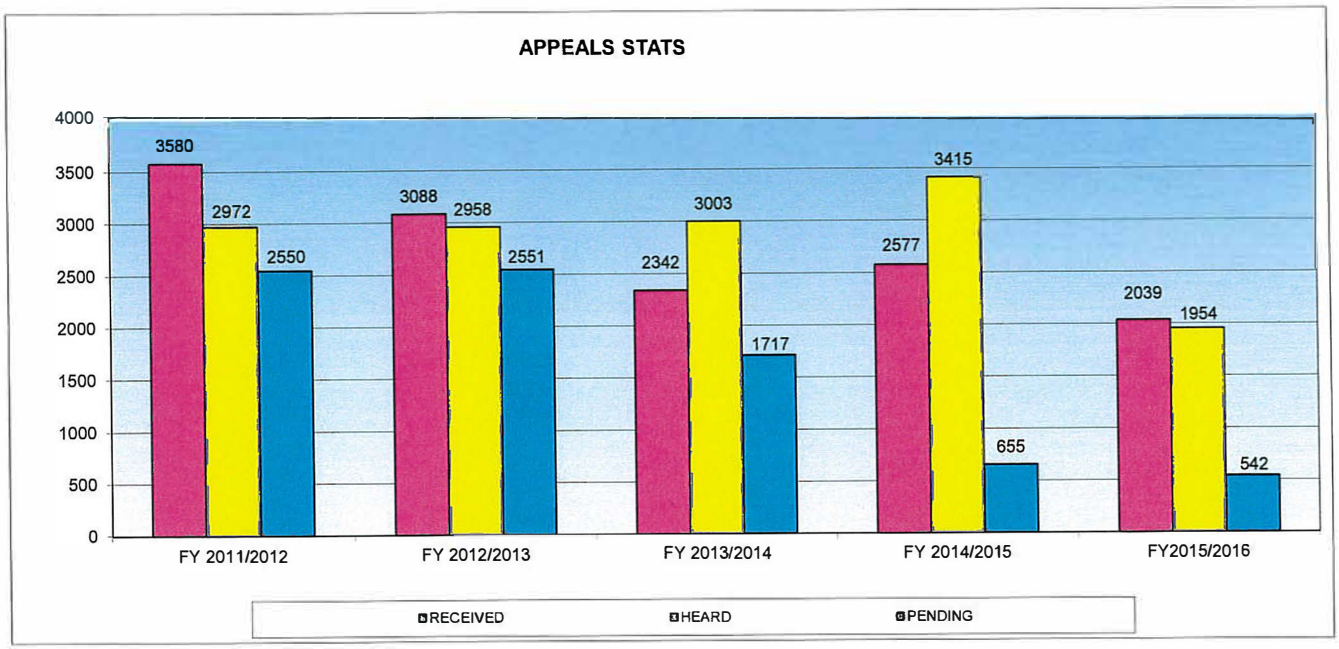
[1] *Pending refers to the number of appeals received but not yet heard by DRC.*
[2] *Figure represents number of pending requests as of report date.*

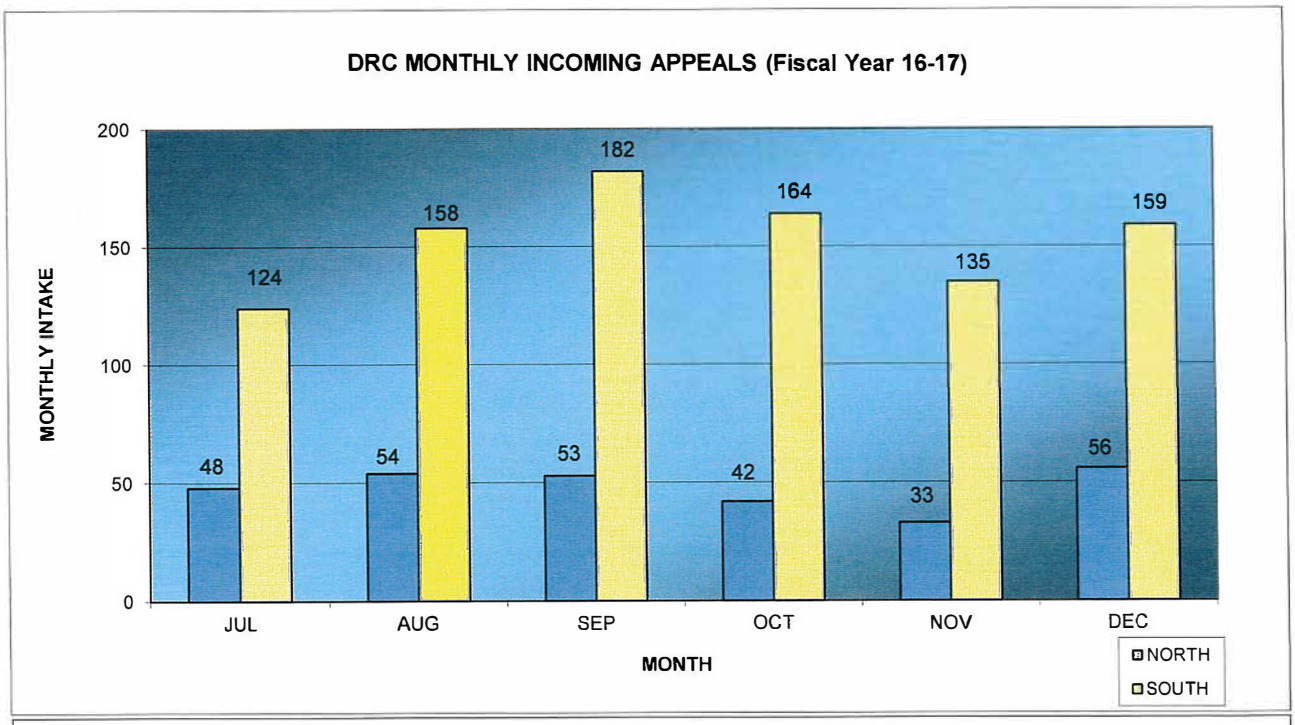
2017 SCHEDULED HEARINGS

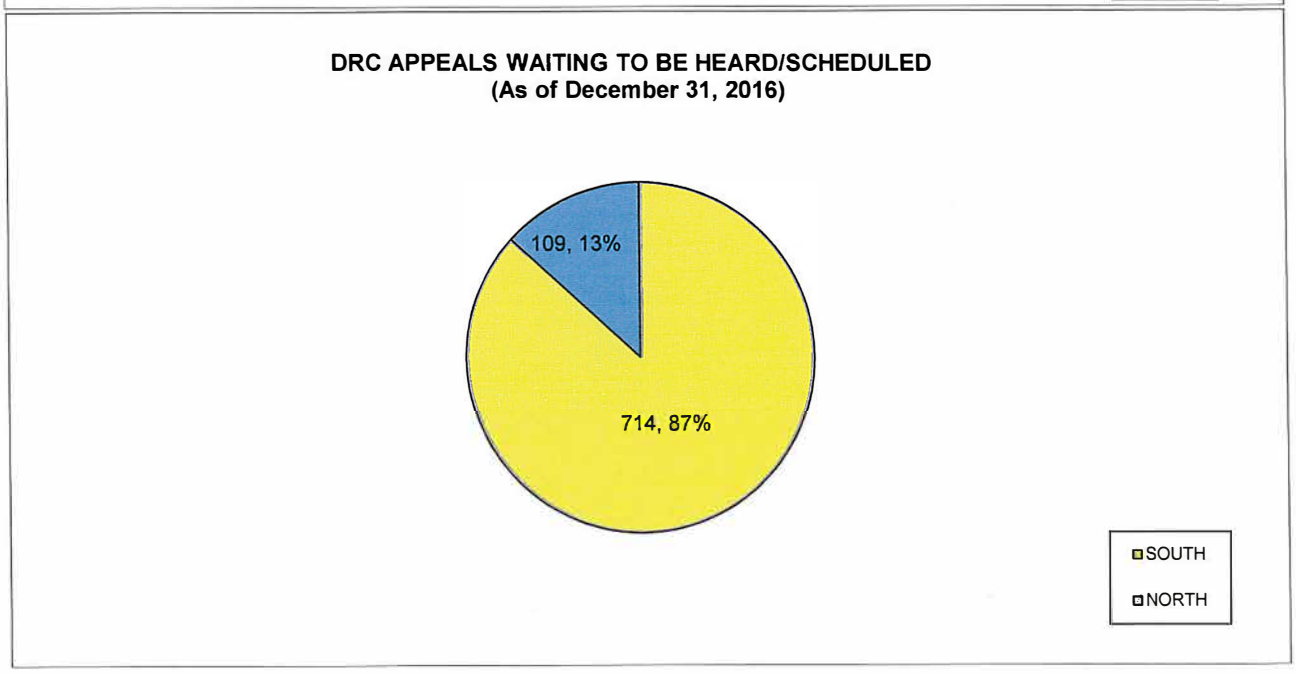
Area	Location	Date
Southern	OC	January 24-26, 2017
Southern	San Diego	February 27, 28, March 01, 2017
Southern	Norwalk	March 20-22, 2017
Northern	San Jose	April 25-27, 2017


NORTHERN APPEALS HEARD
(Fiscal Year 16-17)
200
150
100
50
0
112
36
17
63
15
22
SEP 26-28
NOV 15, 16
APPEARED
DEFAULTS
WITHDRAWN


SOUTHERN APPEALS HEARD
(Fiscal Year 16-17)
200
150
100
50
0
124
30
11
119
26
20
104
37
24
107
38
20
JUL 19-21
AUG 22-24
OCT 24-26
DEC 19-21
APPEARED
DEFAULTS
WITHDRAWN


APPEALS STATS
4000
3500
3000
2500
2000
1500
1000
500
0
3580
2972
2550
3088
2958
2551
2342
3003
1717
2577
3415
655
2039
1954
542
FY 2011/2012
FY 2012/2013
FY 2013/2014
FY 2014/2015
FY2015/2016
RECEIVED
HEARD
PENDING


DRC MONTHLY INCOMING APPEALS (Fiscal Year 16-17)
MONTHLY INTAKE
200
150
100
50
0
48
124
54
158
53
182
42
164
33
135
56
159
JUL
AUG
SEP
OCT
NOV
DEC
MONTH
NORTH
SOUTH


DRC APPEALS WAITING TO BE HEARD/SCHEDULED
(As of December 31, 2016)
109, 13%
714, 87%
SOUTH
NORTH

QUARTERLY BARBERING AND COSMETOLOGY ENFORCEMENT STATISTICS Fiscal Year 16-17

	Jul-Sept	Oct-Dec*	Jan- Mar	Apr-Jun	YTD
COMPLAINTS					
Complaints Received	828	1092			1920
Referred to DOI	7	4			11
Complaints Closed	1123	940			2063
Total Complaints Pending	712	882			
APPLICATION INVESTIGATIONS*					
Received	1	2			3
Pending	1	0			0
Closed	1	3			4
ATTORNEY GENERAL					
Referred	23	16			39
Accusations Filed	30	43			73
Statement of Issues Filed	0	1			1
Total Pending	112	115			
DISCIPLINARY PROCESS					
Proposed Decisions	7	1			8
Default Decision	2	3			5
Stipulation	7	5			12
DISCIPLINARY OUTCOMES					
Revocation	4	3			7
Revoke, Stay, Probation	1	2			3
Revoke, Stay, Suspend/Prob	10	4			14
Revocation, Stay w/ Suspend	0	0			0
Probation Only	0	0			0
Suspension Only	2	0			2
Suspension & Probation	0	0			0
Suspension, Stay, Probation	8	2			10
Surrender of License	3	3			6
Public Reprimands	0	0			0
License Denied	0	0			0
Other	0	0			0
Total	28	14			42
PROBATION					
Active	145	140			131
	Jul-Sept	**Oct-Dec**	**Jan- Mar**	**Apr-Jun**	**YTD**
CITATIONS					
Establishments	2857	2359			5216
Barber	218	142			360
Barber Apprentice	10	11			21
Cosmetologist	1157	633			1790
Cosmetologist Apprentice	13	11			24
Electrologist	1	0			1
Electrologist Apprentice	0	0			0
Manicurist	778	441			1219
Esthetician	116	56			172
Unlicensed Est.	121	94			215
Unlicensed Individual	97	75			172
Total	5368	3822			9190
INSPECTIONS					
Establishments w/ violations	2633	1629			4262
Establishments w/o violations	911	746			1657
Total	3544	2375			5919

***Citations and Inspections includes October 1, 2016 - November 30, 2016**

BarberCosmo
Board of Barbering & Cosmetology

BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR
BOARD OF BARBERING AND COSMETOLOGY
P.O. Box 944226, Sacramento, CA 94244-2260
P (800) 952-5210 F (916) 575-7281 www.barbercosmo.ca.gov

Budget Updates

Constraints:

On April 26, 2011, the Governor issued Executive Order B-06-11 prohibiting in state or out-of-state travel unless it is mission critical or there is no cost to the state. The Board prepared a reduction plan for FY 2016-17. The plan included reducing the amount of staff that travels to Southern California to conduct disciplinary review hearings from three (3) staff to two (2) staff. All travel must be mission critical and pre-approved by the Boards' Executive Officer.

1. Budget 2016/17 Fiscal Year (July 2016 - June 2017):

Attachment 1 displays projected expenditures for end of the year.

Board of Barbering and Cosmetology
Fiscal Year 2016/2017
Projected Expenditures 11/30/16

Personnel Services	ALLOTMENT	BBC Projected Expenditures	Projected Year
Permanent	3,951,000	3,915,000	36,000
Expert Examiners	452,777	424,000	28,777
Temporary	134,223	109,000	25,223
BL 12-03 Blanket	0	175,000	(175,000)
Statutory-Exempt	104,000	111,576	(7,576)
Board Member Commission	0	19,000	(19,000)
Overtime	0	2,500	(2,500)
Total Salary & Wages	**4,642,000**	**4,756,076**	**(114,076)**
Net Salary & Wages	**4,642,000**	**4,756,076**	**(114,076)**
Staff Benefits	2,374,000	2,376,693	(2,693)
Total of Personnel Services	**7,016,000**	**7,132,769**	**(116,769)**

Operating Expenses & Equipment (OE&E)	Allotment	BBC Projected Expenditures	Projected Year End Balance
General Expense	418,800	210,000	208,800
Printing	168,000	344,800	(176,800)
Communication	41,000	52,000	(11,000)
Postage	283,000	110,000	173,000
Insurance	4,000	11,500	(7,500)
Travel In State	83,000	128,000	(45,000)
Travel, Out-of-State	0	0	0
Training	11,000	0	11,000
Facilities Operations	1,289,000	900,000	389,000
Utilities	0	0	0
Consultant & Professional Svs. - Interdept.	126,000	0	126,000
Consultant & Professional Svs. - External	474,000	358,959	115,041
Depart. and Central Admin. Services	8,733,000	8,764,898	(31,898)
Consolidated Data Center	68,000	15	67,985
DP Maintenance	38,000	80,000	(42,000)
Central Admin Pro Rata	1,052,000	1,052,000	0
Examinations	1,394,000	2,460,272	(1,066,272)
Major Equipment	38,500	55,350	(16,850)
Minor Equipment	17,700	2,277	15,423
Other Items of Expense	7,000	800	6,200
Vehicle Operations	38,000	43,000	(5,000)
Enforcement	1,613,000	904,000	709,000
Special Items of Expenses	0	300	(300)
Total Operating Expenses & Equipment	15,897,000	15,478,171	418,829
Total Personal Services Expenses	7,016,000	24,608,190	(116,769)
Total reimbursements	(57,000)		
Total	**22,856,000**	**23,748,996**	**302,060**

0069 - Barbering and Cosmetology
Analysis of Fund Condition

9/29/2016

(Dollars in Thousands)

NOTE: $10 Million General Fund Repayment Outstanding

2016 Budget Act

	Actual 2015-16	Budget Act CY 2016-17	BY 2017-18
BEGINNING BALANCE	$ 19,123	$ 18,719	$ 31,772
Prior Year Adjustment	$ 592	$ -	$ -
Adjusted Beginning Balance	$ 19,715	$ 18,719	$ 31,772
REVENUES AND TRANSFERS			
Revenues:			
125600 Other regulatory fees	$ 6,355	$ 6,696	$ 6,696
125700 Other regulatory licenses and permits	$ 4,473	$ 4,944	$ 4,944
125800 Renewal fees	$ 11,018	$ 12,155	$ 12,155
125900 Delinquent fees	$ 1,168	$ 1,120	$ 1,120
141200 Sales of documents	$ -	$ -	$ -
142500 Miscellaneous services to the public	$ -	$ -	$ -
150300 Income from surplus money investments	$ 83	$ 57	$ 100
150500 Interest Income from Interfund Loans	$ -	$ -	$ -
160100 Settlements and Judgements	$ -	$ -	$ -
160400 Sale of fixed assets	$ -	$ -	$ -
161000 Escheat of unclaimed checks and warrants	$ 17	$ 17	$ 17
161400 Miscellaneous revenues	$ 15	$ 15	$ 15
Totals, Revenues	$ 23,129	$ 25,004	$ 25,047
Transfers from Other Funds			
Proposed GF Loan Repayment		$ 11,000	
Transfers to Other Funds			
GF Loan per item 1110-011-0069, Budget Act of 2011			
Totals, Revenues and Transfers	$ 23,129	$ 36,004	$ 25,047
Totals, Resources	$ 42,844	$ 54,723	$ 56,819
EXPENDITURES			
Disbursements:			
0840 State Controller (State Operations)	$ -	$ -	$ -
1110 Program Expenditures (State Operations)	$ 24,087	$ -	$ -
1111 Program Expenditures (State Operations)	$ -	$ 22,920	$ 23,378
8880 Financial Information System for California (State Ops)	$ 38	$ 31	$ -
9670 Equity Claims / Board of Control (State Operations)	$ -	$ -	$ -
Total Disbursements	$ 24,125	$ 22,951	$ 23,378
FUND BALANCE			
Reserve for economic uncertainties	$ 18,719	$ 31,772	$ 33,441
Months in Reserve	9.8	16.3	16.8

NOTES:

A. ASSUMES WORKLOAD AND REVENUE PROJECTIONS ARE REALIZED IN BY+1 AND ON-GOING.

B. ASSUMES APPROPRIATION GROWTH OF 2% PER YEAR BEGINNING IN BY+1.

C. ASSUMES INTEREST RATE AT 0.3%.

BarberCosmo
Board of Barbering & Cosmetology

BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.
BOARD OF BARBERING AND COSMETOLOGY
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FY 16-17 Outreach/Industry Events

Participated:

- August 20 - 22, 2016 — Face and Body Show (San Jose Convention Center)
  Attendees: Marcene Melliza, Patricia Garcia and Tami Guess
- September 11, 2016 — Nail Pro Show (Sacramento Convention Center)
  Attendees: Marcene Melliza and Patricia Garcia
  Speakers: Kristy Underwood and Tami Guess
- September 19-20, 2016 — American Med Spa Association (AmSpa) (San Jose)
  Attendees: Kristy Underwood and Tami Guess

Tentatively Scheduled:

- January 28 - 30, 2017 — International Salon and Spa Expo (ISSE) (Long Beach)
  Attendees: Kristy Underwood, Tandra Guess, Theresa Rister and Marcene Melliza

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DRAFT

CALIFORNIA STATE BOARD OF BARBERING AND COSMETOLOGY

BOARD MEETING

MINUTES OF NOVEMBER 14, 2016

Department of Consumer Affairs
1747 North Market Blvd.
HQ2 Hearing Room 186, 1st Floor
Sacramento, CA 95834

The off-site meeting location for teleconference:
22770 Mountain View Road
Moreno Valley, CA 92557

BOARD MEMBERS PRESENT
Joseph Federico, President
Mary Lou Amaro
Bobbie Jean Anderson (teleconference)
Polly Codorniz
Richard Hedges
Coco LaChine
Lisa Thong

STAFF MEMBERS PRESENT
Kristy Underwood, Executive Officer
Rebecca Bon, Legal Counsel
Tami Guess, Board Project Manager
Carrie Harris, Enforcement Manager
Marcene Melliza, Board Analyst

BOARD MEMBERS ABSENT
Andrew Drabkin
Dr. Kari Williams, Vice President

1. **Agenda Item #1, CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF A QUORUM**

   Joseph Federico, the Board President, called the meeting to order at approximately 10:00 a.m. and confirmed the presence of a quorum.

2. **Agenda Item #2, BOARD PRESIDENT'S OPENING REMARKS**

   Mr. Federico welcomed everyone to the meeting.

3. **Agenda Item #3, PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

   Fred Jones, Legal Counsel for the Professional Beauty Federation of California (PBFC), stated the 17th annual Welcome to Our World (WOW) event will be held on Monday, May 1, 2017, from 3:00 p.m. to 6:00 p.m. He stated, due to renovations of the Capitol Building, the event will be held a block away, across the street from the Catholic Cathedral. More information is forthcoming.

4. Agenda Item #4, EXECUTIVE OFFICER'S REPORT

- Licensing Statistics
- Examination Statistics
- Disciplinary Review Committee Statistics
- Enforcement Statistics
- Budget Updates
- Outreach Update

Ms. Kristy Underwood, the Executive Officer, reviewed the statistics and budget charts and the list of industry events attended since the last Board meeting, which were included in the meeting packet. She stated the International Salon and Spa Expo (ISSE) in Long Beach on January 28-30, 2017, is tentatively scheduled as staff is awaiting permission to attend from the promotors of the show.

Lisa Thong, a Board Member, referred to the Disciplinary Review Committee Statistics document and requested that the numbers for the past five years be included for comparison.

Richard Hedges, a Board Member, suggested asking the Legislature for stipends or relocation funding for inspectors to cities such as San Francisco.

5. Agenda Item #5, APPROVAL OF BOARD MEETING MINUTES

- **April 11, 2016**
- **July 17, 2016**
- **July 18, 2016**

Rebecca Bon, Legal Counsel, requested listing Laura Freedman, Legal Counsel, under staff members present instead of stating Ms. Bon was represented by Ms. Freedman in the July 17th and 18th meeting minutes.

> **MOTION**: Mr. Hedges made a motion, seconded by Mr. Federico, that the Board approves the April 11, 2016, July 17, 2016, and July 18, 2016, Meeting Minutes as updated. Motion carried 7 yes, 0 no, 0 abstain per roll call vote.
>
> The following Board Members voted "Yes": Amaro, Anderson, Codorniz, Federico, Hedges, LaChine, and Thong.

6. Agenda Item #6, REVIEW AND APPROVAL OF PROPOSED BOARD-CREATED EDUCATIONAL TUTORIAL SERIES FOR LICENSEES, ESTABLISHMENT OWNERS, UNLICENSED INDIVIDUALS, AND APPRENTICES

Ms. Underwood provided an overview of the background, needs and problems, goals, procedures and scope of work, timetable, and next steps of the proposed Board-created Educational Tutorial series. She referred to the bullet points on page 4 of the staff summary, included in the meeting packet, which outline the proposed subject areas for each of the fifteen tutorials that will be available online in multiple languages. Staff is working with the Department of Consumer Affairs (DCA) on this project and will meet with vendors in early 2017 for target implementation in 2018.

Ms. Thong asked if a printed version will be made available for individuals who do not have access to the online version.

Tami Guess, the Board Project Manager, stated a written form will be made available for each module with a test that must be passed prior to moving on to the next module.

Ms. Thong suggested including a section on the Disciplinary Review Committee (DRC) process and interacting with inspectors to increase the understanding as to why the inspectors are there.

Public Comment

Glen Forman, Deputy Chief of the Division of Apprenticeship Standards (DAS), spoke in support of the proposed Educational Tutorial series, especially the 39-hour class.

Mr. Jones applauded the proactive nature of this proposal. He stated the need to keep all avenues open for potential licensees to join the industry. He stated the concern that the business model used by program sponsors is based on the 39-hour pre-apprenticeship program. If the 39 hours are offered for free, it removes the primary justification for the charge to the apprentices that keeps the program sponsors in business. A potential unintended consequence of this proactive, forward-looking proposal is decimating all program sponsors in the state of California, which will leave apprentices with no one to help shepherd them into a Board-approved salon to begin their apprenticeship.

Delane Sims, Owner of Delane's Natural Nail Care, applauded the Board for taking this step in educating members of the industry. She stated her salon is a part of the Healthy Nail Collaborative; health and safety has been the cornerstone of her establishment. She outlined the proactive measures her salon has taken to ensure the health and safety of clients. She suggested an apprenticeship program for nail techs.

Dave White, of the Central Valley Barber College, spoke in opposition to apprentice programs. He stated the concern that not all barber shops practice proper sanitation rules. Graduates from a barber college learn the proper methods. He stated the need for more inspectors. He stated there are as many unlicensed barbers in shops as licensed barbers.

John Moreno, Vice President of the Bakersfield Barber College, spoke in support of the proposed Educational Tutorial series. He stated the importance of breaking down the rules for students and helping them understand why they are important.

Coco LaChine, a Board Member, asked staff to list the modules in priority order. He suggested including a requirement safeguard to ensure the identity of the individuals taking the tests.

MOTION: Mr. Hedges made a motion, seconded by Mr. Federico, that the Board approves the proposed Board-created Educational Tutorial series, including Ms. Thong's suggestions. Motion carried 7 yes, 0 no, and 0 abstain per roll call vote.

The following Board Members voted "Yes": Amaro, Anderson, Codorniz, Federico, Hedges, LaChine, and Thong.

7. **Agenda Item #7, DISCUSSION AND POSSIBLE ACTIONS ON THE PROPOSED AMENDMENTS TO THE BOARD'S DISCIPLINARY GUIDELINES (TITLE 16 CCR SECTION 972)**

Ms. Underwood stated the need to amend the Disciplinary Guidelines to align with the newly-adopted online Educational Tutorial series. She suggested the removal of language that refers to required attendance in an approved school in paragraph 1 on page 34 of the Disciplinary Guidelines as noted in the meeting packet.

MOTION: Mr. Hedges made a motion, seconded by Mr. Federico, that the Board approves the amendments to the Disciplinary Guidelines as noted in the meeting packet. Motion carried 7 yes, 0 no, and 0 abstain per roll call vote.

The following Board Members voted "Yes": Amaro, Anderson, Codorniz, Federico, Hedges, LaChine, and Thong.

8. **Agenda Item #8, UPDATE ON BILLS THAT COULD IMPACT BBC**
   - **AB 1322 (Daly, Wilk) – Allowing Alcohol in Establishments**
   - **AB 2025 (Gonzalez) – Labor Law Education Requirements**
   - **AB 2125 (Chiu) – Healthy Nail Salon Recognition Program**
   - **AB 2437 (Ting) – Nail Establishments: Training, Wage Violations**
   - **SB 896 (Nguyen) – Credit/Debit Cards for Tips**
   - **SB 1044 (Nguyen) – Assessment of Fines to Individuals and Establishment Owners and Citation Fine Payment Plans**

Ms. Underwood directed the Board's attention to the legislative update memo provided in the meeting packet and summarized the current status of bills currently being tracked by staff.

Ms. Thong asked for a more detailed understanding of the process necessary to be part of the Healthy Nail Collaborative as a future agenda item.

Mr. Federico suggested inviting counties to present their implementation process for the Healthy Nail Recognition Program mandated in Assembly Bill (AB) 2125 in a future Board meeting.

Mr. Hedges volunteered to work with staff on the creation of the regulations mandated in Senate Bill (SB) 1044.

Public Comment

Mr. Jones stated the point of AB 1322 was to largely exempt salons from the Alcohol Beverage Control Department (ABC) oversight. He encouraged the Board to reach out to the ABC to learn their regulation plans. He stated the state of California has an obligation to regulate the distribution and consumption of alcohol in salons and, if it will not be the ABC, it then falls to the Board. He

stated, if the ABC will not regulate this, perhaps they will assist in developing regulations for the Board to enforce.

Mr. Jones stated it is appropriate for the Board to pass regulations to implement AB 2125. One of the regulations could be, as part of the inspection and enforcement division review process, that a salon cited with a violation be required to remove that sign as part of the citation. This would necessitate a process in which the inspector will be looking for those signs as part of the inspection. The Board should have the authority to require owners to move that sign without waiting for the municipality that granted it in the first place.

Mr. Moreno stated, on AB 1322, it is important to ensure the barbers and beauticians are not drinking. Adding alcohol creates too much liability and creates an unneeded atmosphere for salons. He stated the Board will be unable to oversee the quantity of alcohol provided to customers and to ensure that individuals in the industry do not also drink themselves. A breathalyzer test is necessary as a mandatory procedure.

9. Agenda Item #9, PROPOSED REGULATIONS UPDATES (POSSIBLE ACTIONS)

Mr. Federico deferred to Ms. Underwood to provide updates on the following items:

- **Update on "Demonstration of Projects" for Purposes of BPC section 7319(e) Exemptions. Title 16 CCR section 965.1**

Ms. Underwood stated the Demonstration of Projects has been approved by the Office of Administrative Law and will be effective on January 1, 2017.

- **Consider and Adopt Proposed Modified Text with Addition of Sample Health and Safety Poster and Initiate 15-day notice – Title 16 CCR sections 904 and 905**

Ms. Underwood stated the DCA legal office recommended adding code section references to the bottom of the health and safety poster. She asked for Board approval on the change; then, it will go out for a 15-day public comment period.

> **MOTION**: Mr. Hedges made a motion, seconded by Ms. Amaro, that the Board approves the modified text as outlined by the Department of Consumer Affairs. Motion carried 7 yes, 0 no, and 0 abstain per roll call vote.
>
> The following Board Members voted "Yes": Amaro, Anderson, Codorniz, Federico, Hedges, LaChine, and Thong.

Mr. LaChine asked that the signage required to be displayed in salons include more attractive elements of design.

10. Agenda Item #10, DISCUSS AND POSSIBLE ACTION TO DESIGNATE THE *DECISION AND ORDER IN THE MATTER OF THE CITATION AGAINST MBM BEAUTY LLC DBA LASHES ON BROADWAY* AS PRECEDENT PURSUANT TO GOVERNMENT CODE SECTION 11425.60

Mr. Federico deferred to Ms. Underwood to provide an update on this agenda item:

Ms. Underwood directed Board Members' attention to the documentation provided in the meeting packet. She stated the case was upheld by the judge and voted on by the Board. She asked that the Board make a motion to accept this case as precedent to be used as a tool in future cases.

Mr. Hedges asked for Ms. Bon's opinion on using this case as precedent. Ms. Bon agreed that this case could be used as precedent to be used as a tool in future cases.

> **MOTION**: Mr. Federico made a motion, seconded by Mr. Hedges, that the Board accepts this case as precedent. Motion carried 7 yes, 0 no, and 0 abstain per roll call vote.
>
> The following Board Members voted "Yes": Amaro, Anderson, Codorniz, Federico, Hedges, LaChine, and Thong.

11. Agenda Item #11, AGENDA ITEMS FOR NEXT MEETING

Mr. Federico asked staff to research which states currently offer a hair stylist license, how many states offer it, the scope of practice, and the regulatory hours and requirements.

Mr. Hedges asked for an Enforcement Committee meeting to discuss SB 1044, to bring back recommendations to the Board in the January meeting.

Ms. Thong suggested a presentation on the Healthy Nail Salon Initiative at the next Board meeting. She also requested a list of schools in California and their pass/fail rates.

Mr. Hedges suggested including a tutorial on the website on how to navigate the website to allay confusion.

Public Comment

> Mr. Jones asked to revisit the hair stylist license since the vast majority of cosmetologists only do hair. It would decrease the number of hours required for education and lessen student debt before entering the workforce. He suggested preparing legislative proposals at the next Board meeting. A hair stylist license is inevitable. He suggested that the Board be out in front on the issue.

12. Agenda Item #12, PUBLIC COMMENT

Mr. Jones commended the Board on being proactive and welcoming to the public. He especially highlighted Ms. Underwood's leadership abilities and her and the executive staff's willingness to work with stakeholders to make a difference.

Ms. Sims thanked the Board for their direction and help to ensure that salons are safe. She asked for information on becoming a part of the Board in the future.

Jean Ogren, Electrologists' Association of California, stated this Board is the most professional and proactive that she has seen in 45 years in the industry. She stated all of the professions appreciate it.

13. Agenda Item #13, ADJOURNMENT

Mr. LaChine stated November is designated as Transgender Awareness Month primarily because November 20th is the observance of the Transgender Day of Remembrance. He asked the Board to adjourn the meeting in memory of those lost to transgender hatred and violence.

There being no further business, the meeting was adjourned at approximately 11:45 a.m.

Please see

Additional

Meeting Materials

(Health and Safety Curriculum)

File

Agenda Item # 8

Board of Barbering and Cosmetology
P.O. Box 944226, Sacramento, CA 94244
P (800) 952-7574 F (916) 574-7574 | www.barbercosmo.ca.gov

MEMORANDUM

TO: Board Members,
Board of Barbering and Cosmetology

Date: November 29, 2016

FROM: Tami Guess, Board Project Manager
Board of Barbering and Cosmetology

SUBJECT: Educational Tutorial Prioritization

Provided is a proposed prioritization of the tutorials to be created by Board staff. The list includes the two suggested tutorials presented by the members at the November 14, 2016 Board meeting. The list is submitted in descending order of importance due to subject matter and/or staffing limitations.

The Laws and Regulations of the Board

This section is a general introduction to the Board, its mission, values and objectives. This tutorial may contain a general review of laws and regulations enforced by the Board as well as how to avoid receiving the top ten violations commonly cited in the shop/salon. The participant will receive an overview of the Board's website, which may include:

- How to access the laws and regulations of the Board.
- How to apply for a personal/establishment license.
- How to renew a license online.
- How to contact the Board and gain access the Boards publications, bulletins and videos.

Unlicensed Activity and Establishment Owner Accountability

This tutorial will offer a discussion on BP&C § 7317 7348 and § 7349. The individual licensing scopes of practice will be reviewed (BP&C § 7316). Participants will be shown how to fill out an establishment application, how to check the licensing status of potential employees and how to renew a license online. Laws applicable to establishment owners, such as BPC § 7350, 7351, 7352 and CCR 978 will be discussed. A general overview of Workers' Rights will be reviewed with a focus on providing contact information to the different agencies charged with the protection of these rights.

What to Expect when you are Inspected*

This tutorial will provide an overview of the Board's Inspections program. Tips will be given on how a licensee can prepare to be inspected and five (5) Important Inspection guidelines will be addressed. Participants will be shown exactly what happens when a Board inspector comes to visit their salon via a video reenactment. The inspection report will be covered in depth and a review of the citation with options available to the licensee will be discussed.

Understanding the Disciplinary Review Committee (DRC) Process*

This tutorial will provide an overview of the DRC process. Licensees will be educated on their rights and responsibilities before, during and after the appeal process. The tutorial will present the information using a step by step approach building from the last sequence of events, starting from how to request an appeal to the finish, on how to make a fine payment. A simulated reenactment of a DRC hearing will be featured in a video format to provide licensees a feel for what an actual hearing might be like. The top 10 commonly asked DRC questions will be presented and answered.

Practice of Medicine

Statutes 2052 and 7320 and CCR §991, 992 and 993 will be reviewed. There will be an introduction to the Skin Care Machines/Devices bulletin. Licensees will be encouraged to construct and maintain an Equipment Evaluation Binder for their personal use. Popular medical services out the scope of practice for our licensees will be identified (Cryo, botox, IPL's, Heat and Light devices, use of prescriptions – [topicals, dandruff shampoo], etc.).

How to Avoid the Board's Most Commonly Cited Violations

A series of do's and do not's will be visually presented in this tutorial with the focus on best practices to avoid violating the Board's top cited statutes and regulations.

Maintaining Healthy Sanitation and Disinfecting Procedures

Focus will be on the principles of infection protection. This includes: Potential Infectious Microorganisms (Bacteria, Fungi, Viruses, Parasites), Types of Salon Disinfectants (Bactericide, Fungicidal, Virucidal), Blood Borne Pathogens, Principals of Prevention and Sanitation and Disinfecting procedures.

Foot Spa Safety

This tutorial will provide a brief history into California's health and legal issues related to the improper disinfection of foot spas. It will identify the different types of foot spas and basins commonly used for pedicures within the industry. Sections 980.1 thru 980.4 of the CCR will be reviewed with the primary focus on consumer protection. The student will learn by video demonstration how to properly clean/disinfect a foot spa or basin. The participant will be shown how to properly log the cleaning procedures on a pedicure equipment cleaning log. Proper use of liners will be reviewed and demonstrated.

Manicuring and Pedicuring Safety

The tutorial will briefly cover the most common consumer complaint issues the Board receives by the Enforcement unit resulting from improper standards of practice. Infection protection will be addressed with a discussion of the consequences of improper protection. Licensee health and safety may be addressed with tips on limiting chemical exposure and proper ventilation. Proper set up of a Sanitary Maintenance Area will be demonstrated. The following regulations in the CCR will be reviewed: 978, 979, 981, 984, 986, 987, 988, 989, 991, 993, and 994.

Ensuring Client Protection

This tutorial will cover laws and regulations put in place that ensures client protection. This includes: BP&C 7317, 7318, 7351, 7352 and CCR § 979 (c), (d), 981, 983, 984, 985, 987 and 990. This tutorial will be presented from the consumer's viewpoint, showing how the service provider can make the consumer reassured that they are protected while receiving services. This includes everything from proper labeling of tools to posting the licenses of licensees in plain sight.

Professionalism in the Salon

This section will focus on the practical application of BP&C § 7313 (access to and inspection of establishments) and § 7404 (grounds for disciplinary action).

Safely Performing Chemical Services

Best practices in protecting the licensee's long term health with regard to harmful chemical exposure, proper ventilation and the use of less toxic products will be reviewed. Safety tips regarding specific services such as providing hair coloring, chemical waves and chemical blow outs will be considered. Basic categories of the Safety Data Sheet pertaining to chemical safety will be reviewed.

Safely Performing Exfoliation Services

The tutorial will identify which scope(s) of practice may perform exfoliation services. Statutes 2052 and 7320 will be reviewed as pertaining to exfoliation. CCR §988, 989, 991 and 992 pertaining to exfoliation will be reviewed in depth.

Safely Performing Waxing Services

The tutorial will identify which scope(s) of practice may perform waxing services. Best practices for providing waxing services will be reviewed and CCR §981, 988 and 990 will be considered.

Safely Performing Eyelash Extensions

The tutorial will identify which scope(s) of practice may perform eyelash extension services. Focus of the tutorial will be on maintaining health and safety protocols. CCR §979, 981 and 990 will be reviewed.

Probation Orientation

This tutorial will provide an overview of the probation process with a focus on remaining compliant with the BBC. This tutorial will not replace the orientation that is to be scheduled with the Board representative. The BBC realizes that the probationer may be nervous when participating in the initial orientation with the Board representative; this video will allow the probationer to review what may have been discussed in the initial orientation and receive answers to questions commonly asked by licensees participating in the probationary process.

Pre Apprentice Orientation

This tutorial will provide an overview of the Apprenticeship program. It will cover in depth the roles and responsibilities of the apprentice, the sponsor and the trainer. In addition, the tutorial will outline which Board tutorials are needed to satisfy the 39 hour training requirement. It will address and answer the most commonly asked questions the Board receives from apprentices. The tutorial will cover suggested paths of resolution for possible issues that may present themselves over the course of the apprentice training.

* Added session, based on Board Member suggestion.

BarberCosmo
Board of Barbering & Cosmetology

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Board of Barbering and Cosmetology-Department of Consumer Affairs
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MEMORANDUM

DATE	January 22, 2017
TO	Members, Board of Barbering and Cosmetology
FROM	Kristy Underwood, Executive Officer
SUBJECT	**Regulations Update**

- **Health and Safety Poster:** The Board's 15-day comment period concerning the modified text and a document added to the rulemaking file ended December 15. No comments were received. The file will now be completed and forwarded to the Department of Consumer Affairs for review and approval.

  Action: Staff asks that the Board make and approve motions to:
  1. Adopt the regulatory language and the document added to the rulemaking file, and
  2. Delegate to the executive officer the authority to make any technical or non-substantive changes that may be required in completing the rulemaking file.

- **Definition of Access:** This language is being proposed to clarify the meaning of access to an establishment for inspection. The proposed language clarifies that "access" includes rooms, drawers, cabinets, roll-abouts and closets.

  Action: Staff asks that the Board approve the proposed regulatory language for noticing and set it for hearing.

- **Application Revisions:** This language is being proposed to remove the revision dates from the Board's application and other forms. This will allow the Board to revise a form and not have to prepare a rulemaking file only for a change of revision date.

  Action: Staff asks that the Board approve the proposed regulatory language for noticing and set it for hearing.

- **Transfer of Credit:** This language is being proposed to repeal Section 950.10 CCR, which conflicts with legislative statutes regarding the transfer of credit from one barbering and cosmetology program to another. Section 7367 of the Business and professions Code states that a student who changes from one program of instruction to another shall receive credit for training in one course that is identical to the training required in another course.

  Action: Staff asks that the Board approve the proposed regulatory language for noticing and set it for hearing.

- **Schedule of Administrative Fines:** This language is being proposed to amend the Board's administrative fine schedule for the following violations:

  7313 Access to Establishment for Inspection.
  This will increase the fine for when an inspector is denied access to entering an establishment when the establishment is open or services are being performed.

  7349 Employing an Unlicensed Person (Expired license).
  This establishes a new fine for employing an unlicensed individual that is unlicensed only because their license is expired. Note: The fine for employing a [person who has never been licensed remains the same ($1,000).

  7353.4 Labor Rights Notice Not Posted
  This establishes a new fine for a new statute required by the passing of AB 2437.

  7404(l) Interference with Inspection
  This increases the fine for interfering with an inspection.

  904(e) Access to Establishment for Inspection (Drawers, Rooms, Cabinets, Closets)
  This established a fine for when access is denied because of a locked room, cabinet, drawer or closet. This fine is lower than an inspector being denied entry to an establishment that is open.

  Action: Staff asks that the Board approve the proposed regulatory language for noticing and set it for hearing.

- **Disciplinary Review Committee:** This language is being proposed to change the membership structure of the committee and allow non-Board members to be appointed as members.

  Action: Staff asks that the Board approve the proposed regulatory language for noticing and set it for hearing.

- **Citation of Establishments, Individuals for Same Violation:** This language is being proposed to implement the mandate of SB 1044, approved during the last legislative session, which requires the Board to describe in regulation the circumstances under which establishments and individuals are cited for the same violation.

  Action: Staff asks that the Board approve the proposed regulatory language for noticing and set it for hearing.

- **Installment Payment Plan:** This language is being proposed to implement the mandate of SB 1044, approved during the last legislative session, which requires the Board to create an installment payment plan for certain citations.

  Action: Staff asks that the Board approve the proposed regulatory language for noticing and set it for hearing.

- **Health and Safety Cleanup:** The Board has made minor amendments to several sections of its health and safety regulation to make them clearer and so that they better reflect real-world practice. The proposed amendments are:

  - ✓ Allows for disinfectant solution to be labeled "disinfectant solution" OR "disinfectant.
  - ✓ Combines 979a with 979f as the cleaning process is the same.
  - ✓ Requires clean electrical tools, with the exception of hot styling tools, be kept in a clean and labeled space that is covered.
  - ✓ Clarifies that the minimum requirement for maintaining a supply of liners for foot-spas.
  - ✓ Clarifies that any component that comes in contact with the water or a pedicure customer's feet in a tub or foot basin that uses liners must be cleaned under the process set in section 979.
  - ✓ Removed the requirement to label new items "new".
  - ✓ Removes the labeling requirement for electrology sanitized tools because the individual packages have color indicators to verify sterilization.
  - ✓ Clarifies that scabies and crabs are not the same.
  - ✓ Adds "device or machine" to items that cannot be used if they are disapproved by the FDA.

  Action: Staff asks that the Board approve the proposed regulatory language for noticing and set it for hearing.

BOARD OF BARBERING AND COSMETOLOGY

Division 9, Title 16, of the California Code of Regulations.

MODIFIED TEXT

LEGEND	
Underline	**Indicates proposed amendments or additions to the existing regulation.**
~~Strikeout~~	**Indicates proposed deletions to the existing regulation.**
Double Underline	**Indicates an addition to the originally proposed text of regulations.**
~~Double Strikeout~~	**Indicates a deletion to the originally proposed text of regulations.**

904. Enforcement

~~(a) A copy of the board's Health and Safety Rules, as specified in Article 12 of the Rules and Regulations, shall be conspicuously posted in:~~

~~(1) Reception areas of both schools and establishments, and~~
~~(2) Theory rooms of schools.~~

(a) ~~(b)~~ The holder or holders of an establishment license or a mobile unit license, and the person in charge of any such establishment or mobile unit, shall be responsible for implementing and maintaining the Health and Safety Rules in such establishment or mobile unit individually and jointly with all persons in or employed by or working in or on the premises of such establishment or mobile unit.

(b) ~~(c)~~ All licensed barbers, cosmetologists, estheticians, manicurists, electrologists, instructors, or apprentices shall be held individually responsible for implementation and maintenance of the Health and Safety Rules.

(c) ~~(d)~~ All persons performing acts of a barber, cosmetologist, esthetician, manicurist or electrologist, except students in schools, shall, upon request of an authorized representative of the board, present satisfactory proof of identification. Satisfactory proof shall be in the form of a photographic driver's license or photographic identification card issued by any state, federal, or other recognized government entity.

(d) ~~(e)~~ Failure to present valid proof of identification shall be grounds for disciplinary action.

NOTE: Authority cited: Section 7312, Business and Professions Code. Reference: Sections 7312~~, 7313, 7317~~ and 7404, Business and Professions Code.

905. Posting of Consumer Information Message

(a) The following consumer information message shall be ~~included at the bottom of the front page of the copy of the Health and Safety Rules, which must be~~ conspicuously posted in reception areas of both schools and establishments: ~~accordance with Section 904, in all establishments:~~

MESSAGE TO THE CONSUMER

~~This establishment is licensed by the California State Board of Barbering and Cosmetology. The board can address the following problems:~~

- ~~Health and Safety (including unsanitary conditions and failure to disinfect instruments after each use)~~
- ~~Incompetence and Negligence~~
- ~~Misrepresentation or False Advertising of Services~~
- ~~Unlicensed Practice of Barbering, Cosmetology or Electrology If you would like to receive a Consumer Complaint Guide or if you have any unresolved questions regarding services provided in this establishment, please call or write the Board of Barbering and Cosmetology at (800) 952-5210; P.O. Box 944226, Sacramento, California 94244-2260.~~

This establishment is licensed by the California State Board of Barbering and Cosmetology
To file a complaint, please contact the Board at www.barbercosmo.ca.gov or (800) 952-5210
The Board's laws and regulations can be found on the Board's Web site at www.barbercosmo.ca.gov or in B & P Code Sections 7301-7426.5 and Title 16 CCR Sections 901-999

(b) The heading of the consumer information message, "Message to the Consumer," shall be printed in at least 36 point boldface type. The body of the consumer information message must be printed in at least 14 point boldface type. The notice shall be printed on paper that measures 8 ½ X 11 inches.

NOTE: Authority cited: Section 7312, Business and Professions Code. Reference: Sections 129(e), and 7404~~(b)~~, Business and Professions Code

MESSAGE TO THE CONSUMER

This Establishment is Licensed by the

California State Board of Barbering and Cosmetology

TO FILE A COMPLAINT, PLEASE CONTACT THE BOARD AT

www.barbercosmo.ca.gov

or

(800) 952-5210

The Board's laws and regulations can be found on the Board's Web site at

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or in B&P Code Sections 7301-7426.5 and Title 16 CCR Sections 901-999

BOARD OF BARBERING AND COSMETOLOGY

Division 9, Title 16, of the California Code of Regulations.

SPECIFIC LANGUAGE

LEGEND	
Underlined	**Indicates proposed amendments or additions to the existing regulation.**
~~Strikeout~~	**Indicates proposed deletions to the existing regulation.**

- **Amend Section 904, Title 16, California Code of Regulations, as follows:**

§ 904. Enforcement

(a) The holder or holders of an establishment license or a mobile unit license, and the person in charge of any such establishment or mobile unit, shall be responsible for implementing and maintaining the Health and Safety Rules in such establishment or mobile unit individually and jointly with all persons in or employed by or working in or on the premises of such establishment or mobile unit.

(b) All licensed barbers, cosmetologists, estheticians, manicurists, electrologists, instructors, or apprentices shall be held individually responsible for implementation and maintenance of the Health and Safety Rules.

(c) All persons performing acts of a barber, cosmetologist, esthetician, manicurist or electrologist, except students in schools, shall, upon request of an authorized representative of the board, present satisfactory proof of identification. Satisfactory proof shall be in the form of a photographic driver's license or photographic identification card issued by any state, federal, or other recognized government entity.

(d) Failure to present valid proof of identification shall be grounds for disciplinary action.

(e) For the purposes of Section 7313 of the Business and Professions Code concerning the inspection of establishments, mobile units and schools where barbering, cosmetology or electrolysis are being performed, "access" means the ability of the executive officer and authorized representatives of the board to inspect all areas within the establishment, including, but not limited to, all rooms, drawers, cabinets, roll-abouts and closets.

NOTE: Authority cited: Section 7312, Business and Professions Code. Reference: Sections 7312 and 7404, Business and Professions Code.

BOARD OF BARBERING AND COSMETOLOGY

Division 9, Title 16, of the California Code of Regulations.

SPECIFIC LANGUAGE

LEGEND	
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~~Strikeout~~	**Indicates proposed deletions to the existing regulation.**

- **Amend Section 901, Title 16, California Code of Regulations, as follows:**

§ 901. Processing Times for Examination Applications and Licenses.

(a) Evaluation and Scheduling. The board shall inform every person applying for licensure as a barber, cosmetologist, esthetician, manicurist, or electrologist, ~~or instructor,~~ in writing, within sixty (60) days of receipt of the application form provided by the board ~~(Form # F-34555-BOC, Application for Examination, Rev. 7/92)~~, whether the application is complete and has been referred for examination or is deficient and what specific information is required.

(1) When the supplemental information regarding a deficient application is returned to the board, the board shall decide, within five (5) days of receipt, whether the application is complete.

(2) If the application remains deficient, the board shall inform the applicant, in writing, within five (5) days of receipt, of what specific information is required.

(b) Examination. The Board shall decide on the same day the applicant is examined whether the applicant meets the requirements for licensure.

(c) License Issuance. The Board shall issue the license to the applicant on the same day the applicant passes the examination.

(d) Processing Times. The minimum, median and maximum times for processing an application requiring examination for licensure as a barber, cosmetologist, esthetician, manicurist, electrologist or instructor, from the time of receipt of the application until the Board of Barbering and Cosmetology decided to issue licenses based upon actual performance of the board during the two years preceding the proposal of this section, were as follows:

(1) Minimum: 4 days

(2) Median: 49 days

(3) Maximum: 397 days

Note: ~~Authority cited: Section 15376, Government Code; and~~ Section 7312, Business and Professions Code. Reference: ~~Section 15376, Government Code; and~~ Sections 7321, 7321.5, 7324, 7326, 7330, 7337, and 7342 ~~and 7391~~, Business and Professions Code.

- **Amend Section 902, Title 16, California Code of Regulations, as follows:**

§ 902. Processing Times for Apprentice Applications.

(a) Evaluation. The Board shall inform every person applying for licensure as an apprentice, in writing, within ten (10) days of receipt of the application form provided by the board ~~(Form #35A-03, Application for Licensure as a Licensed Apprentice and for Approval of Trainers and Establishments, Rev. 5/94)~~, whether the application is complete or deficient and what specific information is required.

(1) When the information for a deficient application is returned to the board, the board shall decide within five (5) days of receipt whether the application is complete.

(A) If the application remains deficient, the board shall inform the applicant in writing, within five (5) days of receipt, of what specific information is required.

(b) Notification of Licensure. The Board shall notify the applicant, in writing, within thirty-five (35) days after the fee and completed application have been received, whether the applicant meets the requirements for licensure.

(c) Processing Times. The minimum, median and maximum times for processing an application for licensure as an apprentice, from the time of receipt of the application until the Board of Barbering and Cosmetology decided to issue the license based upon actual performance of this section, were as follows:

(1) Minimum: 1 day

(2) Median: 15 days

(3) Maximum: 48 days

Note: Authority cited: ~~Section 15376, Government Code; and~~ Section 7312, Business and Professions Code. Reference: - Section 7334, Business and Professions Code.

- **Amend Section 903, Title 16, California Code of Regulations, as follows:**

§ 903. Processing Times for Establishment Applications.

(a) Evaluation. The board shall inform every person applying for an establishment license in writing, within thirty (30) days of receipt of the application form provided by the board ~~(Form #03M-201, Application for Establishment License, Rev. 7/92)~~, whether the application is complete or deficient and what specific information is required.

(1) When the information for a deficient application is returned to the board, the board shall decide, within five (5) days of receipt, whether the application is complete.

(A) If the application remains deficient, the board shall inform the applicant in writing, within five (5) days of receipt, of what specific information is required.

(b) Processing Times. The minimum, median and maximum times for processing an application for an establishment, from the time of receipt of the application until the board decided to issue the license based upon the actual performances of the board during the two years preceding the proposal of this section, were as follows:

(1) Minimum: 11 day

(2) Median: 52 days

(3) Maximum: 265 days

Note: Authority cited: ~~Section 15376, Government Code; and~~ Section 7312, Business and Professions Code. Reference: ~~Section 15376, Government Code; and~~ Section 7347, Business and Professions Code.

- **Amend Section 910, Title 16, California Code of Regulations, as follows:**

§ 910. Out-of-State or Armed Services Applicants.

(a) An applicant who desires to establish eligibility for examination for a license in this state upon the basis of practice, study or training outside this state, or supplementary training in a licensed school in this state, or any combination thereof, shall furnish proof of his or her qualifications to the board as follows:

(1) An applicant who desires credit for practices in another state or country shall file with the board, on the form ~~prescribed by it~~ provided by the board ~~(Form #03E-145, Affidavit of Experience-Form C, Rev1/91)~~, an affidavit from a disinterested person verifying such practice, together with an authenticated statement from the licensing agency in the state or country where such practice took place showing that the applicant was licensed to engage in such practice, if a license was required therefor.

(2) An applicant who has completed any number of hours of study and training in a school in another state or country, and who desires credit for such hours toward study and training in this state, shall file with the board, on the form ~~prescribed by it~~ provided by the board ~~(Form #03B-144, Out-of-State Beauty School Training Record-Form B, Rev. 8/94)~~, an authenticated statement from the school or the training took place showing the number of hours of study and training completed in each subject and when such study and training occurred.

(3) An applicant who desires credit for supplementary training completed in a licensed school in this State shall file with the board an authenticated statement from such school showing the number of hours of such training successfully completed in each subject.

(b) An applicant for examination who is employed on a military reservation to practice any profession licensed under Chapter 10 of Division 3 of the Business and Professions Code must present an authenticated statement from the military reservation verifying the employment and may use the practice obtained to qualify for examination.

(c) An applicant for examination who has applicable education, training, or experience obtained in the United States armed services may submit his or her Verification of Military Experience and Training (V-Met) records to the Board for evaluation, and the Board may use those records to qualify the applicant for examination.

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Sections 35, 7321, 7321.5, 7324, 7326, 7330, 7331 and 7337, Business and Professions Code.

- **Amend Section 914, Title 16, California Code of Regulations, as follows:**

§ 914. Filing of Apprenticeship Application; Processing Time.

(a) A prospective apprentice must file with the board an application for licensure as a licensed apprentice ~~apprenticeship~~ on a form provided by the board. ~~Application shall be made on Form 35A-03, Application for Licensure as a Licensed Apprentice and for Approval of Trainers and Establishments, Revised 5/94.~~

(b) The board shall inform every person applying for licensure as an apprentice, in writing, within ten (10) days of receipt of the application ~~(Form #35A-03, Application for Licensure as a Licensed Apprentice and for Approval of Trainers and Establishments, Revised 5/94)~~, whether the application is complete or deficient and what specific information is required.

(1) When the information for a deficient application is returned to the board, the board shall decide within five (5) days of receipt whether the application is complete.

(2) If the application remains deficient, the board shall inform the applicant in writing, within five (5) days of receipt, of what specific information is required.

(c) The board shall notify the applicant, in writing, within thirty-five (35) days after the completed application has been received, whether the applicant meets the requirements for approval.

(d) The minimum, median and maximum times for processing an application for licensure as an apprentice, from the time of receipt of the application until the Board of Barbering and Cosmetology decided to issue the license based upon actual performance of the board during the two years preceding the proposal of this section, were as follows:

(1) Minimum: 1 day

(2) Median: 15 days

(3) Maximum: 48 days

Note: Authority cited: Section 7312, Business and Professions Code~~; and Section 15376, Government Code~~. Reference: Section 7334, Business and Professions Code~~; and Section 15376, Government Code~~.

- **Amend Section 919, Title 16, California Code of Regulations, as follows:**

§ 919. Board Approved Trainers and Establishments.

(a) A licensee who wishes to train an apprentice shall obtain board approval before employing or training an apprentice. An establishment wishing to train an apprentice in multiple location establishments which are under common ownership may request to participate in multiple location training. Common ownership includes corporate chains, individually owned multiple establishments, and franchise groups or partnerships. Application for approval of trainers and establishments shall be made on a form provided by the board ~~(Form #35A-03, Application for Licensure as a Licensed Apprentice and for Approval of Trainers and Establishments, Rev. 5/94)~~.

(1) Establishments participating in training an apprentice in multiple locations under common ownership shall provide as part of the application process, a list of the establishment names, locations, board issued license numbers, names of officers and or owners.

(b) Qualifications for apprentice trainer approval:

(1) Licensee shall possess a current, valid license issued by the board.

(2) Licensee shall have no disciplinary actions pending against him/her nor be on probation resulting from a board disciplinary action nor have completed probation resulting from past disciplinary action within the two year period immediately preceding his or her application to serve as an apprentice trainer.

(3) Licensee is not subject to denial pursuant to Section 480.

(4) The licensee has no unpaid fine issued pursuant to Article 12 of Chapter 10 of Division 3 of the Business and Professions Code.

(c) No apprentice shall work or train in an establishment until it has been approved by the board. Application for establishment approval shall be made on the same form specified in subdivision (a).

(d) Qualifications for establishment approval are:

(1) Establishment shall possess a current, valid license issued by the board.

(2) Establishment shall have no disciplinary actions pending against it nor be on probation resulting from a board disciplinary action nor have completed probation resulting from past disciplinary action within the two year period immediately preceding its application for establishment approval.

(3) Is not subject to denial pursuant to Section 480.

(4) The licensee has no unpaid fine issued pursuant to Article 12 of Chapter 10 of Division 3 of the Business and Professions Code.

(5) If the establishment is participating to train an apprentice in multiple locations under common ownership, there shall be an agreement between the establishments to employ the apprentice.

(e) The board shall inform every person applying for approval to act as an apprentice trainer or an apprentice establishment in writing, within ten (10) days of receipt of the application form ~~(Form #35A-03, Application for Licensure as a Licensed Apprentice and for Approval of Trainers and Establishments, Revised 5/94)~~, whether the application is complete or deficient and what specific information is required.

(1) When the information for a deficient application is returned to the board, the board shall decide within five (5) days of receipt whether the application is complete.

(2) If the application remains deficient, the board shall inform the applicant in writing, within five (5) days of receipt, of what specific information is required.

(f) The board shall notify the applicant, in writing, within thirty-five (35) days after the completed application has been received, whether the applicant meets the requirements for approval.

(g) The minimum, median and maximum times for processing a request for approval, from the time of receipt of the application until the Board of Barbering and Cosmetology decided to issue the license based upon actual performance of the board during the two years preceding the proposal of this section, were as follows:

(1) Minimum: 1 day

(2) Median: 15 days

(3) Maximum: 48 days

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Sections 7332, 7333, 7334 and 7336, Business and Professions Code.

- **Amend Section 931, Title 16, California Code of Regulations, as follows:**

§ 931. Interpreter and Interpreter/Model.

(a) An applicant for the barber, cosmetologist, esthetician, manicurist, or electrologist examination may use an Interpreter or an Interpreter/Model during examination if the applicant is unable to speak, read, or write in the English language at a 10th grade level.

(b) The applicant shall file with the application for examination, or not later than thirty (30) days prior to the date of the examination, a notice of permission to use an Interpreter or Interpreter/Model on a form ~~prescribed~~ provided by the board ~~(Form #03B-125, Form G, Request for Use of an Interpreter or Interpreter/Model, Rev. 8/94)~~ and executed by the applicant under penalty of perjury.

(c) The person designated by the applicant to act as an Interpreter or an Interpreter/Model shall file with the board, not later than fifteen (15) days prior to the date of the examination and on a form ~~prescribed~~ provided by the board ~~(Form #03A-126, Form H, Rev 8/94)~~ and executed by the person under oath or penalty of perjury, a request to act as an interpreter or an interpreter/model, along with two 1 1/2 x 1 1/2 inch signed photographs of himself or herself.

(d) The Interpreter or Interpreter/Model shall be a person who is fluent both in English and in the native language of the applicant and must certify to this fact in writing under penalty of perjury.

(e) An Interpreter may interpret only for the written portion of the examination.

(f) An Interpreter/Model may interpret for the written and practical portions of the examination and shall serve as the model for the practical examination.

(g) A person shall be allowed to act as an Interpreter or Interpreter/Model only once in two (2) years in any examination.

(h) An Interpreter shall not be used in the barber or cosmetology instructor examinations.

(i) Disabled persons are entitled to access to examination activities in a manner that is equal to that offered non-disabled persons and reasonable accommodation will be provided all such persons with medically-certified documentation.

(j) The following persons are prohibited from acting as Interpreter or Interpreter/Models:

(1) Persons less than 15 years of age.

(2) Persons who are current or former students in barbering or any of the branches of cosmetology.

(3) Persons who are currently or have been formerly licensed as an operator or an instructor by this state or any other state in barbering or any of the branches of cosmetology.

(4) Persons who are currently or have been formerly enrolled in a barber apprentice training program.

(5) Persons who are currently or have been formerly enrolled in a cosmetologist apprentice training program.

(6) Persons who have been formerly Junior Operators or Junior Electrologists.

(7) Persons who are currently or have been formerly owners or employees of any school of barbering, cosmetology or electrology.

(k) For a period of one (1) year from the date that any person served as an Interpreter or Interpreter/Model, that person shall be ineligible to apply to the Board of Barbering and

Cosmetology for a license in barbering or any of the branches of cosmetology from which he or she provided Interpreter or Model services.

(l) If the board determines that any of the information furnished pursuant to this section is false in a material respect, it may void the applicant's examination, if any.

(m) Persons who are only reading the examination to the applicant, but not interpreting to another language, will not be permitted.

(n) If the board determines that an Interpreter or Interpreter/Model is providing answers during the examination or any other material assistance to the applicant other than translating during the conduct of the examination, it shall disqualify the Interpreter or Interpreter/Model and void the applicant's examination.

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Sections 7338 and 7340, Business and Professions Code.

- **Amend Section 937 , Title 16, California Code of Regulations, as follows:**

§ 937. Licensing and Operation.

(a) An application for a license to operate a mobile unit shall be on a form ~~prescribed and~~ provided by the board ~~(Form #03A-202, Application for License to Operate A Mobile Unit, Rev 1/93)~~, accompanied by such evidence, statements, or documents as required by Section 7355(b) of the Business and Professions Code.

(b) The geographical boundaries within which the mobile unit is licensed to operate shall include only the cities and counties within which the mobile unit has permits to provide services, and shall extend no further than a 50 mile radius from the permanent base address from which the mobile unit operates.

(c) All Health and Safety Rules governing barbering and cosmetology establishments (as contained in Article 12 of these regulations) shall apply to mobile units unless otherwise specified.

(d) All storage cabinet doors shall have safety catches.

(e) All equipment which is not stored in storage cabinets shall be securely anchored to the mobile unit.

(f) No services shall be performed while the mobile unit is in motion.

(g) A ramp or lift shall be provided for access to the mobile unit if providing services for disabled individuals.

(h) The owners of mobile units shall be responsible for adherence to all local, state and federal laws and regulations regarding the operation of vehicles to be used as mobile units.

(i) An itinerary showing dates, locations, and times of service shall be made available, upon request, to an authorized representative of the board.

(j) The board shall inform the applicant in writing that the application is either complete and accepted for filing or that it is deficient and what specific information or documentation is required to complete the application within 10 calendar days of receipt of an application for a license to operate a mobile unit.

(k) The board shall inform the applicant in writing of its decision regarding an application within 21 calendar days from the date of filing of a completed application. The decision is contingent

upon the applicant scheduling an appointment with the board, or its representative, for an inspection of the mobile unit for final approval, pursuant to section 7355(a) of the Business and Professions Code, within seven calendar days of receipt of the notice of a completed application.

(l) The inspection for final approval shall be conducted to ensure compliance with Sections 7345 and 7357(b) of the Business and Professions Code.

Note: Authority cited: Sections 7312 and 7357, Business and Professions Code. Reference: Sections 7345, 7355 and 7357, Business and Professions Code.

BOARD OF BARBERING AND COSMETOLOGY

Division 9, Title 16, of the California Code of Regulations.

SPECIFIC LANGUAGE

LEGEND	
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- **Repeal Section 950.10, Title 16, California Code of Regulations, as follows:**

~~§ 950.10. Credit for Special License and Transfer of Training.~~

~~(a) A student transferring from one course of study to another, or a holder of a special license (e.g., manicurist or esthetician) who enrolls in a general course of study (e.g., cosmetologist), shall receive credit for total clock hours completed and credit for and a balance of the minimum hours of technical instruction and the minimum practical operations required in each applicable subject as follows:~~

~~(1) Total Clock Hours Credit.~~

~~(A) Cosmetologist course to esthetician course. A student transferring from the cosmetologist course to the esthetician course shall receive a credit of 35 percent of the total clock hours earned while enrolled in the cosmetologist course.~~

~~(B) Cosmetologist course to manicurist course. A student transferring from the cosmetologist course to the manicurist course shall receive a credit of 20 percent of the total clock hours earned while enrolled in the cosmetologist course.~~

~~(C) Esthetician course to cosmetologist course. A student transferring from the esthetician course to the cosmetologist course shall receive a credit of 65 percent of the total clock hours earned while enrolled in the esthetician course. A holder of a esthetician license enrolling in the cosmetologist course shall receive a credit of 65 percent of the total clock hours required for the esthetician course.~~

~~(D) Manicurist course to cosmetologist course. A student transferring from the manicurist course to the cosmetologist course shall receive a credit of 70 percent of the total clock hours earned while enrolled in the manicurist course. A holder of a manicurist license enrolling in the cosmetologist course shall receive a credit of 70 percent of the total clock hours required for the manicurist course.~~

~~(2) Credit and balance for the minimum hours of technical instruction and minimum practical operations required. A student transferring from one course of study to another, or a holder of a special license who enrolls in a general course of study, shall receive a credit and balance for the minimum hours of technical instruction and minimum practical operations required by subtracting the number of hours and operations earned by the student or licensee while enrolled in the prior course from the minimum hours of technical instruction and minimum practical operations required for the new course in each applicable subject. If the student has earned more hours or operations in the prior course than are required in a specific subject of the new course, then that student's balance of hours and operations required in that subject shall be zero.~~

~~(b) Credit for a special course shall not be given to a student in the cosmetologist course until completion of the number of hours of instruction and training in a school of cosmetology which, when added to the number of hours for which the student is entitled to credit for the special course, will equal the minimum number of hours required for completion of the cosmetologist course.~~

~~(c) Effective until January 1, 2009, training received as an apprentice may be credited toward a course of training in a school. The maximum amount of hours that can be transferred from an apprenticeship program to a course of training in school shall not exceed 800 hours as reasonably determined by the school to which the apprentice is transferring and shall not exceed 50% credit for each hour earned as an apprentice. After January 1, 2009, training received as an apprentice shall not be credited toward a course of training in a school.~~

~~(d) Training received in a school shall not be credited toward training in an apprenticeship program.~~

~~*Note: Authority cited: Section 7312, Business and Professions Code. Reference: Section 7367, Business and Professions Code.*~~

BOARD OF BARBERING AND COSMETOLOGY

Division 9, Title 16, of the California Code of Regulations.

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- **Amend Section 974, Title 16, California Code of Regulations, as follows:**

974. Schedule of Administrative Fines

(a) An administrative fine may be assessed for violations of the specified sections of the Business and Professions Code and Division 9 of Title 16 of the California Code of Regulations as follows:

Section	1st Violation	2nd Violation	3rd Violation	Waivable
7313. Access to Establishment for Inspection	~~250~~1,000	~~500~~1,000	~~750~~1,000	No
7317. Unlicensed Establishment	500	1,000	1,000	No
7317. Unlicensed Individual	1,000	1,000	1,000	No
7317. Expired Establishment License	250	300	500	No
7317. Expired Individual License	250	300	500	No
7317. Individual Working in an Expired Establishment	25	50	100	No
7317. Individual Working in an Unlicensed Establishment	250	300	500	No
7320. Practice of Medicine	1,000	1,000	1,000	No
7320.1. Use of Illegal Metal Tools	250	500	500	No
7320.2. Illegal Treatment Methods	500	500	500	No
7336. No Supervision of Apprentice	100	150	200	No
7348. No Licensee in Charge of Establishment	100	150	200	No
7349. Employing Unlicensed Persons	1,000	1,000	1,000	No

7349. Employing Unlicensed Persons – Expired License	250	300	500	No
7349.1. Illegal Use of a Barber Pole	25	50	100	No
7350. Establishment – Residential Use/Entrance/Prohibited Use	50	100	150	No
7351. Restroom Requirement – Clean/Storage/Floor/Vented	50	100	150	No
7352. No Soap/Towels or Air Hand Dryers in Hand Washing Facilities	50	100	150	No
7353.4. Labor Rights Notice Not Posted	50	100	150	No
7358. No Licensee in Charge of Mobile Unit	100	150	200	No
7359. Employing Unlicensed Person in Mobile Unit	1,000	1,000	1,000	No
7360. Mobile Unit – Residential/Prohibited Use	50	100	150	No
7400. No Change of Address Notice Filed	50	100	150	No
7404(l). Interference with Inspection	~~200~~ 1,000	~~300~~1,000	~~500~~1,000	No
904(d). No Photographic Identification Available	50	100	150	No
904(e). Access to Establishment for Inspection -- Locked Rooms/Cabinets/Drawers	250	500	750	No
905. Consumer Info. Not Posted/Incorrect Size of Print (Health & Safety)	50	100	150	No
920. Apprentice Training Records Not Available/Incomplete	100	150	200	No
965. Display of Licenses	50	100	150	No
978(a)(1), (a)(2),(a)(3),(a)(4). Receptacles, Cabinets and Containers	50	100	150	No
978(a)(5). Insufficient Disinfectant in Container for Total Immersion	100	150	200	No
978(a)(6). No Steam/Dry Heat Sterilizer for Electrology Tools	500	1,000	1,500	No
978(b). No Disinfectant Solution Available for Use	250	300	500	No
978(c). No Manufacturer-Labeled Container for Disinfectant	250	300	500	No
979. Disinfecting Non-Electrical Tools and Equipment	100	250	500	No
980(a). Incorrect Disinfection of Electrical Items	100	250	500	No
980(b). Incorrect Storage of Electrical Disinfected Items	50	100	150	No
980(c). Incorrect Storage of Soiled Electrical Tools	50	100	150	No
980.1. Incorrect Disinfection of Pedicure Spas (Per Chair)	500	500	500	No
980.1(c)(7). 980.1(d)(8). Incorrect/Missing Log 980.1(e)(4).	100	150	200	No

980.1(g). Failure to List Chair as "Not in Service" in Log; No Sign Displayed on Chair	50	100	150	No
980.2. Incorrect Disinfection of "Pipeless" Footspas (Per Unit)	500	500	500	No
980.2(b)(7). 980.2(c)(6). Incorrect/Missing Log 980.2(d)(3).	100	150	200	No
980.2(f). Failure to List Chair as "Not in Service" in Log; No Sign Displayed on Chair	50	100	150	No
980.3. Incorrect Disinfection of "Non-Whirlpool Foot Basin" (Per Unit)	100	150	200	No
980.3(b)(6). Incorrect/Missing Log	50	100	150	No
980.3(e). Improper Storage of Basins or Tubs	50	100	150	No
980.4. Incorrect Disinfection of foot basin or tub after use of disposable liner	500	500	500	No
980.4(a)(2). Incorrect/Missing Log	50	100	150	No
980.4(a)(4). Failure to Maintain Supply of Five (5) Disposable Liners per Foot Tub Basin	250	300	500	No
981(a). No Disposal of Non-Disinfected Items	100	150	200	No
981(b). Improper Storage of New Supplies and Disposable tools	50	100	150	No
981(c). Carry Tools or Supplies in or on Garments	50	100	150	No
982. Incorrect Sterilization of Electrology Tools	100	150	200	No
983. Personal Cleanliness	50	100	150	No
984. Work on Person with Infectious/Communicable Disease	100	250	500	No
985. No Use of Neck Strips or Towel	50	100	150	No
986. Neck Dusters/Brushes Not Clean or Sanitary	50	100	150	No
987. Towels	50	100	150	No
988. Liquids, Creams, Powders and Cosmetics	50	100	150	No
989. Prohibited Hazardous Substance/Use of Product	500	500	500	No
990. Headrests and Treatment Tables	50	100	150	No
991. Performing Invasive Procedures	500	500	500	No
992. Performing Invasive Skin Exfoliation/Dermis	500	500	500	No
993. Prohibited Tools	300	400	500	No
994. Cleanliness and Repair	50	100	150	No
995(b),(c),(d),(e). Plumbing Standards	50	100	150	No

(b) A violation indicated in subdivision (a) as not waivable means that the Board, in its discretion, has determined that the violation cannot be corrected pursuant to Business and Professions Code Section 7407, and therefore that the fine for the first violation may not be avoided as provided for in Section 7409 of the Business and Professions Code.

NOTE: Authority cited: Sections 7312, 7406 and 7407, Business and Professions Code. Reference: Sections 7406, 7407 and 7409, Business and Professions Code.

BOARD OF BARBERING AND COSMETOLOGY

Division 9, Title 16, of the California Code of Regulations.

SPECIFIC LANGUAGE

LEGEND	
Underlined	**Indicates proposed amendments or additions to the existing regulation.**
~~Strikeout~~	**Indicates proposed deletions to the existing regulation.**

- **Amend Section 974.1, Title 16, California Code of Regulations, as follows:**

§ 974.1 Disciplinary Review Committee

(a) ~~The~~ A disciplinary review committee ~~of the Board~~ shall be composed of three (3) members appointed for a term of two years by ~~of~~ the board. ~~(b)~~ The board ~~president, in his or her discretion,~~ may appoint multiple disciplinary review committees.

(b) Each committee shall include at least one member of the barbering and cosmetology industry and one member who is not associated professionally or financially with that industry.

(c) Each member of a disciplinary review committee may be removed before the end of his or her term by a majority vote of the Board.

~~The board president shall annually appoint members of the disciplinary review committee; the appointment will be made concurrently with the annual election of the Board President.~~

(d) Each committee shall meet as deemed necessary by the Board. Each committee member shall be paid a per diem pursuant to Section 103 of the Business and Professions Code and shall be reimbursed for any travel expenses according to the policies of the Department of Consumer Affairs and the laws of the State.

~~The board president shall select the dates and locations of the informal citation review hearings held before the disciplinary review committee.~~

NOTE: Authority cited: Sections 7312 and 7410, Business and Professions Code. Reference: Section 7410, Business and Professions Code.

BOARD OF BARBERING AND COSMETOLOGY

Division 9, Title 16, of the California Code of Regulations.

SPECIFIC LANGUAGE

LEGEND	
Underlined	**Indicates proposed amendments or additions to the existing regulation.**
~~Strikeout~~	**Indicates proposed deletions to the existing regulation.**

- **Adopt Section 974.3, Title 16, California Code of Regulations, as follows:**

§ 974.3. Citation of Establishments, Individuals for Same Violation.

a) The board may cite and fine both the establishment owner and an individual working in that establishment for the same violation, unless the board's duly authorized representatives determine that the individual bears direct, sole responsibility for the violation, and that the establishment owner could not have been expected to know that the violation had occurred, or anticipate that it might occur.

b) In setting fines for establishments and individuals who are cited for the same violation of the board's health and safety laws and regulations, the board shall consider the seriousness of the violation, and whether the violation is a first offense.

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Section 7407.1, Business and Professions Code.

BOARD OF BARBERING AND COSMETOLOGY

Division 9, Title 16, of the California Code of Regulations.

SPECIFIC LANGUAGE

LEGEND	
Underlined	**Indicates proposed amendments or additions to the existing regulation.**
~~Strikeout~~	**Indicates proposed deletions to the existing regulation.**

- **Adopt Section 974.4, Title 16, California Code of Regulations, as follows:**

§ 974.4. Installment Payment Plan.

(a) Licensees with administrative fines exceeding $500 on a single citation may request to pay their fines on a payment plan consisting of monthly installments. The payment plan is subject to the following terms and conditions:

(1) A payment plan must be requested in writing on a form supplied by the Board.

(2) The minimum monthly payment for each fine shall be one-twelfth of the citation's total fine amount, rounded to the nearest dollar, or the fine's balance due, whichever is smaller.

(3) Upon approval of the payment plan, a schedule of payments shall be provided by the Board to the licensee indicating the amount of the payment and the due date of each payment.

(b) Failure of the licensee to meet any of the terms and conditions listed in (a) shall result in the cancellation of the licensee's payment plan, and fines will become immediately due.

(c) Licensees who fail to successfully follow or complete the payment plan's terms and conditions for one citation may be ineligible to participate in the board's payment plan for future citiations.

(d) Licensees who are paying a citation's fines in accordance with the provisions of this section shall be permitted to renew their licenses even if the fines have not been paid in full by the renewal date.

(e) It is the responsibility of the licensee participating in the payment plan to keep track of their payments' due date and fine balance.

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Section 7408.1, Business and Professions Code.

BOARD OF BARBERING AND COSMETOLOGY

Division 9, Title 16, of the California Code of Regulations.

SPECIFIC LANGUAGE

LEGEND	
Underlined	**Indicates proposed amendments or additions to the existing regulation.**
~~Strikeout~~	**Indicates proposed deletions to the existing regulation.**

- **Amend Section 978, Title 16, California Code of Regulations, as follows:**

§ 978. Minimum Equipment and Supplies.

(a) Establishments and schools shall have and maintain the following minimum equipment and supplies:

(1) If hair services are performed, at least one covered waste container per establishment for the disposal of hair. Hair must be disposed of in a covered waste container.

(2) Closed containers to hold all soiled towels, gowns, smocks, linens and sheets in any enclosed area frequented by the public.

(3) Closed, clean cabinets, drawers, or containers to hold all clean non-electrical tools, towels, gowns, smocks, linens and sheets.

(4) Containers for disinfectant solution for tools and equipment to be disinfected. Containers must be labeled Disinfectant" or "Disinfectant Solution".

(6) Each container specified in (4) shall contain sufficient disinfectant solution to allow for the total immersion of tools.

(7) If electrolysis is performed, an autoclave or dry heat sterilizer that meets the requirements of Section 982.

(b) Establishments and schools shall have disinfectant solution, mixed according to manufacturer's directions, available for use at all times.

(c) A manufacturer-labeled container for the disinfectant used must be available at all times in the establishment or school. In the event that the last remaining disinfectant has been used, the empty manufacturer-labeled container must be present.

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Section 7312(e), Business and Professions Code.

- **Amend Section 979, Title 16, California Code of Regulations, as follows:**

§ 979. Disinfecting Non-Electrical Tools.

(a) Before use upon a client, all non-electrical tools that can be ~~disinfected, excluding shears,~~ shall be disinfected in the following sequential manner:

(1) Remove all visible debris.

(2) Clean with soap or detergent and water.

(3) Completely dry tools with a new, clean paper towel

(4) Then totally immerse in an EPA-registered disinfectant with demonstrated bactericidal, fungicidal, and virucidal activity, used according to manufacturer's instructions. Shears may be sprayed or wiped with the disinfectant instead of immersed.

(5) Licensees or students shall wear protective gloves or use tongs when removing tools from the disinfectant.

(b) The disinfectant solutions specified in subdivision (a) shall:

(1) Remain covered at all times.

(2) Be changed according to the manufacturer's instructions or when it is cloudy or contains debris.

(c) All tools used on a client or soiled in any manner shall be placed in a container labeled "Dirty", "Soiled", or "Contaminated".

(d) All disinfected tools shall be stored in a clean, covered place which is labeled "Clean" or "Disinfected".

(e) Disinfected tools shall not be placed in a container, pouch or holder which cannot be disinfected.

~~(f) Shears shall be disinfected according to the following sequential procedures:~~

~~(1) Remove all visible debris.~~

~~(2) Clean with soap or detergent and water.~~

~~(3) Spray or wipe the shear with an EPA-registered disinfectant with demonstrated bactericidal, fungicidal, and virucidal activity, used according to manufacturer's instructions.~~

~~(g) Disinfected shears shall not be placed in a container, pouch or holder which cannot be disinfected.~~

(~~h~~f) If tools specified in this section are sterilized in accordance with the requirements outlined in Section 982, the requirements of this section will be deemed to have been met.

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Section 7312(e), Business and Professions Code.

- **Amend Section 980, Title 16, California Code of Regulations, as follows:**

§ 980. Disinfecting Electrical Tools.

(a) Clippers~~,~~ and other electrical tools, excluding hot styling tools, shall be disinfected prior to each use in the following sequential manner:

(1) First removing all visible debris; and

(2) Disinfect with an EPA-registered disinfectant spray or wipe with demonstrated bactericidal, fungicidal, and virucidal activity used according to manufacturer's instructions.

(b) All disinfected electrical tools, excluding hot styling tools, shall be stored in a clean, covered place.

~~(c) All soiled electrical tools used on a client, or soiled in any manner, shall be placed in a container labeled "Soiled", "Dirty" or "Contaminated" (excluding hot styling tools).~~

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Section 7312(e), Business and Professions Code.

- **Amend Section 980.4, Title 16, California Code of Regulations, as follows:**

§ 980.4. Disposable Foot Basin or Tub Liners.

(a) Single use, disposable, recyclable, liners designed specifically and manufactured for use as a foot basin or tub liner shall be disposed of immediately after each use and may not be disinfected or reused.

(1) After disposal of the pedicure basin liner, the basin or tub shall be scrubbed and cleaned of all visible debris with a clean brush and liquid soap (labeled as such on soap product) and water. The foot basin or tub shall be rinsed with clean water and wiped dry with a new, clean paper towel.

(2) Record the cleaning procedure in the pedicure equipment-cleaning log. The log shall contain the date and time of each cleaning, initials of the person who completed the procedure, and shall indicate that the cleaning was done after a client.

(3) The pedicure equipment-cleaning log shall be made available upon request by either a client or a board representative.

(4) Establishments or schools that utilize the liners must maintain at all times a supply of five (5) liners per foot ~~tub~~ basin or tub ~~for use at all times~~.

(b) Any foot basin or tub components that come into contact with the customer's feet or the basin or tub water shall be removed, disassembled if necessary, and cleaned using the procedures for disinfecting non-electrical tools described in Section 979 of these regulations.

- **Amend Section 981, Title 16, California Code of Regulations, as follows:**

§ 981. Tools and Supplies.

(a) All tools and supplies which come into direct contact with a client and cannot be disinfected (including, but not limited to buffers, pumice stones, wax sticks, toe separators, gloves, cotton pads, sponges, emery boards, and neck strips) shall be disposed of in a waste container immediately after use on a single client.

(b) New supplies and single-use, disposable tools shall be stored in a clean, covered place ~~labeled "New"~~.

(c) No person working or training in an establishment or school shall be permitted to carry any tools or supplies in or on a garment or uniform (including pouches and holsters) while practicing any of the acts as defined in Section 7316 of the Business and Professions Code.

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Section 7312(e), Business and Professions Code.

- **Amend Section 982, Title 16, California Code of Regulations, as follows:**

§ 982. Sterilizing Electrolysis Tools.

(a) Before use upon a client in schools and establishments, all electrolysis tools that can be sterilized, excluding single-use, pre-sterilized, disposable needles/wire filaments, shall be sterilized by one of the following methods:

(1) Clean with soap or detergent and water (which may include the use of ultrasonic equipment) and then sterilized by one of the following methods:

(A) Autoclave, registered and listed with the U.S. Food and Drug Administration (FDA), used according to manufacturer's instructions.

(B) Dry heat sterilizer, registered and listed with the U.S. Food and Drug Administration (FDA), used according to manufacturer's instructions.

(C) Chemical (color change) indicators must be used on each sterilized package to indicate the sterilization process was completed.

(2) All sterilized tools shall remain in the package they were sterilized in until ready for use. This package must be undamaged ~~and labeled "Sterilized" or "Sterilization"~~.

(3) All tools that have been used on a client or soiled in any manner shall be placed in a container labeled "Dirty," "Soiled" or "Contaminated."

(4) Sterilization equipment shall be checked weekly to ensure that it is reaching the temperature required by manufacturer's instructions.

(b) Single-use, pre-sterilized, disposable electrolysis needles/wire filaments must be placed in a puncture resistant sharps container immediately after use, when contaminated before use, or when opened and found damaged. The sharps container must be changed when not more than three-quarters filled and disposed of as biohazardous waste.

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Section 7312(e), Business and Professions Code.

- **Amend Section 984, Title 16, California Code of Regulations, as follows:**

§ 984. Disease and Infestation.

(a) No establishment or school shall knowingly permit a licensee or student afflicted with an infection or parasitic infestation capable of being transmitted to a client to serve clients or train in the establishment or school.

(b) No establishment or school shall knowingly require or permit a licensee or student to work upon a client with an infection or parasitic infestation capable of being transmitted to the licensee or student.

(c) Infections or parasitic infestation capable of being transmitted between licensee or student and client include, but are not limited to, the following:

- Cold, influenza or other respiratory illness accompanied by a fever, until 24 hours after resolution of the fever.

- Streptococcal pharyngitis ("Strep throat"), until 24 hours after treatment has been initiated, and 24 hours after resolution of fever.

- Purulent conjunctivitis ("pink eye"), until examined by a physician or other licensed clinician and approved for return to work.

- Pertussis ("whooping cough"), until five days of antibiotic therapy has been completed.

- Varicella ("chicken pox"), until the sixth day after onset of rash or sooner if all lesions have dried and crusted.

- Mumps, until nine days after onset of parotid gland swelling.

- Tuberculosis, until a local health department authority states that the individual is noninfectious.

- Impetigo (bacterial skin infection), until 24 hours after treatment has begun.

- Pediculosis (head lice), until the morning after first treatment.

- Scabies ~~("crabs")~~ and/or crabs, until after treatment has been completed.

(d) Blood-borne diseases, such as HIV/AIDS and hepatitis B (HBV), shall not be considered infectious or communicable diseases for the purpose of this section.

(e) No person working or training in an establishment or school shall perform services upon a surface of the skin or scalp where such skin is inflamed, or broken (e.g., abraded, cut) or where a skin infection or eruption is present; nor shall a person working or training in an establishment or school perform services if the skin of his or her hands is inflamed, or broken, or where a skin infection or eruption is present, without wearing gloves.

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Section 7312(e), Business and Professions Code; and Section 121365, Health and Safety Code.

- **Amend Section 989, Title 16, California Code of Regulations, as follows:**

§ 989. Prohibited Hazardous Substances/Use of Products, Devices.

No establishment or school shall:

(a) Have on the premises cosmetic products containing hazardous substances banned by the U.S. Food and Drug Administration for use in cosmetic products.

(b) Have on the premises methyl methacrylate monomer and/or methylene chloride.

(c) Use a product, device or machine in a manner that is disapproved by the FDA, Occupational Safety and Health Administration or EPA.

Note: Authority cited: Section 7312, Business and Professions Code. Reference: Section 7312(e), Business and Professions Code.

BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY · GOVERNOR EDMUND G. BROWN JR.

Board of Barbering and Cosmetology-Department of Consumer Affairs
PO Box 944226, Sacramento, CA 94244
P (800) 952-5210 F (916) 574-7574 | www.barbercosmo.ca.gov

MEMORANDUM

DATE	December 29, 2016
TO	Board Members Board of Barbering and Cosmetology
FROM	Tami Guess, Board Project Manager Board of Barbering and Cosmetology
SUBJECT	**Hairstylist License**

At the November 14, 2016 Board meeting, staff was directed to reach out to the State Boards and determine which states offer a Hairstylist license. The attached chart is the result of that request.

National Interstate Council of State Boards (NIC)

NIC currently offers three different examinations (written and practical) that may accommodate the member's interest in a type of "Hairstylist" license. The exams are currently offered in English, Spanish, Vietnamese and Korean languages. Listed is the exam name and content domains of the examination, as applicable.

Barber Styling
Set up and Client Protection
Haircutting
Shaving with a straight Razor
Basic Facial*
Blow Dry Styling*
Thermal Styling*
Chemical Waving
Virgin Hair Lightening and Hair Color Retouch (two 10-minute segments)
Chemical Relaxing, Virgin and Retouch (two 10-minute segments)

Barber 1

Set up and Client Protection
Haircutting
Shaving with a straight razor
Basic Facial*
Blow Dry Styling*
Thermal Curling*

Hair Design

Set up and Client Protection
Thermal Curling
Haircutting
Chemical Waving
Virgin Hair Lightening Application and Hair Color Retouch
Virgin Relaxer Application and Relaxer Retouch

* Denotes additional sections for States that elect to test this/these sections.

Future Actions

Upon the determination to pursue the inclusion of a "Hairstylist" license, statutory change would need to occur. This would require the Members to find an Assembly person or Senator to author and carry the bill through the current legislative session.

Hairstylist License

State	Scope of Practice	Hour Requirement	Exam		Initial Fees		Cost of Renewal	Renewal Cycle	Notes
			Written	Practical	Exam	Application			
Alaska	Trimming or cutting the beard, arranging, styling, dressing, curling, temporary waving, permanent waving, cutting, singeing, bleaching, coloring, conditioning or similar work.	1650	Yes	Yes	$120.00	$150.00	$140.00	Two (2) year renewal cycle	License Fee $180.00
Colorado	Trimming the beard (no facial shaving), shampooing, haircutting, scalp treatments, hair coloring, bleaching, permanent waving, chemical relaxing, applying hair extensions, arranging, braiding and styling the hair.	1200	Yes	Yes	$127.00	$28.00	$33.00	Two (2) year renewal cycle	
Connecticut	Dressing, arranging, curling, waving, weaving, cutting, singeing, bleaching and coloring the hair and treating the scalp of any person, and massaging, cleansing, stimulating, manipulating, exercising or beautifying with the use of the hands, appliances, cosmetic preparations, antiseptics, tonics, lotions, creams, powders, oils or clays and doing similar work on the face, neck and arms, and manicuring the fingernails of any person for compensation, provided nothing in this subdivision shall prohibit an unlicensed person from performing facials, eyebrow arching, shampooing, manicuring of the fingernails or, for cosmetic purposes only, trimming, filing and painting the healthy toenails, excluding cutting nail beds, corns and calluses or other medical treatment involving the foot or ankle, or braiding hair.	1500	Yes	No	$100.00	n/a	$100.00	Two (2) year renewal cycle	
Georgia	Haircut, dresses the hair, singes, shampoos, permanent waves, chemical relaxer, hair color.	1325	Yes	Yes	$30.00	n/a	$50.00	Two (2) year renewal cycle	
Hawaii	Cut, trim and style hair and apply chemical treatments such as coloring, dyeing, relaxing and permanent waves. Shampoo, cleanse and condition hair as well as provide services such as temporary curling and braiding.	1250	Yes	No	$90.00	$20.00	$146.00 (if 1st year) $72.00 (if 2nd year)	Two (2) year renewal cycle	In the process of changing fees.
Idaho	Cutting, trimming, arranging, dressing, curling, cleansing, singeing or similar work upon the hair. A licensed person whose practice of cosmetology is limited to haircutting.	900	Yes	Yes	$114.00 (P) $62.00 (W)	$10.00	$10.00	Yearly	
Maryland	Beautifying, cleaning or embellishing the hair by arranging the hair, bleaching, cleansing, coloring, curling, cutting, dressing, singeing, permanent waving, waving or performing any other similar procedure.	1200	Yes	Yes	$49.00	n/a	$25.00	Two (2) year renewal cycle	License Fee $25.00
Missouri	Arranging, dressing, curling, singeing, waving, permanent waving, cleansing, cutting, bleaching, tinting, coloring or similar work upon the hair of any person by any means; or removing superfluous hair from the body of any person by means other than electricity, or any other means of arching or tinting eyebrows or tinting eyelashes. Class CH - hairdresser also includes any person who either with the person's hands or with mechanical or electrical apparatuses or appliances, or by the use of cosmetic preparations, antiseptics, tonics, lotions or creams engages for compensation in any one or any combination of the following: massaging, cleaning, stimulating, manipulating, exercising, beautifying or similar work upon the scalp, face, neck, arms or bust.	1500	Yes	Yes	$150.00	n/a	$30.00	Two (2) year renewal cycle	

Nevada	Cleansing, stimulating or massaging the scalp, or cleansing or beautifying the hair by the use of cosmetic preparations, antiseptics, tonics, lotions or creams. Cutting, trimming or shaping the hair. Arranging, dressing, curling, waving, cleansing singeing, bleaching, tinting, coloring or straightening the hair of any person with the hands or mechanical or electrical apparatus or appliances, or by other means or similar work incident to or necessary for the proper carrying on of the practice or occupation of Hair Designer.	1200	Yes	Yes	$110.00	$15.00	$70.00	Two (2) year renewal cycle	
Ohio	Shampooing, haircutting, scalp treatments, hair coloring, bleaching, permanent waving, chemical relaxing, applying hair extensions, arranging, braiding and styling the hair. (everything except nails and esthetics)	1200	Yes	Yes	$31.50	n/a	$45.00	Two (2) year renewal cycle	$45.00 License fee
Oregon	Cut, trim and style hair and apply chemical treatments such as coloring, dyeing, relaxing and permanent waves. Hair designers also shampoo, cleanse and condition hair as well as provide services such as temporary curling and braiding.	1450	Yes	Yes	$70.00	$20.00	$45.00	Two (2) year renewal cycle	$35.00 for exam and $35.00 for laws exam
Washington	Shampooing, draping, brushing, scalp manipulations, conditioning and rinsing; scalp and hair analysis; hair cutting and trimming including scissors, razor, thinning shears and clippers; hair styling including wet, dry and thermal styling, braiding and styling aids; cutting and trimming of facial hair including beard and mustache design and eyebrow, ear and nose hair trimming. Shampooing, draping, brushing, scalp manipulations, conditioning and rinsing; scalp and hair analysis; hair cutting and trimming including scissors, razor, thinning shears and clippers; hair styling including wet, dry and thermal styling, braiding and styling aids; cutting and trimming of facial hair including beard and mustache design and eyebrow, ear and nose hair trimming.	1400	Yes	Yes	$114.00 (P) $ 180.00 (W)	$30.00	$55.00	Two (2) year renewal cycle	
West Virginia	Anything that has to do with the hair on top of the head, shampoo, style, permanent wave, hair color, etc.	1000	Yes	Yes	$107.00	$35.00	$35.00	Yearly	
Wyoming	Scalp care, shampooing, conditioning, hair cutting, hairstyling, braiding, extensions, wigs, chemical texture services, and hair coloring	1000	Yes	Yes	$100.00	$48.00	$96.00	Initial license for one (1) year, then two (2) year renewal cycle	

No Attachment

INFORMATION AND RESOURCES AVAILABLE ON THE BOARD'S WEBSITE

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Board of Barbering and Cosmetology

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...by enforcing the laws of the barbering and beauty industry.

1 2 3 4

BreEZe, the online licensing system is here! The California Board of Barbering and Cosmetology encourages you to click on the BreEZe icon to register and utilize the online licensing and enforcement system. It's a one-stop shop for consumers, licensees and applicants!

BREEZE

License Search

BBC "Breeze" Online services enable you to:

- **SUBMIT** an application for licensure
- **RENEW** your license
- **UPDATE** your personal address
- **REQUEST** a Replacement or Duplicate License
- **ORDER** a certification of licensure
- **FILE** a complaint against a licensee
- **VERIFY** a license

Governor

Edmund G. Brown Jr.

ALEXIS PODESTA

AWET KIDANE

Quick Hits

- Board Meetings

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8:34 AM

12/20/2016

FOR CONSUMERS

Consumers - California

barbercosmo.ca.gov/consumers/index.shtml

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Department of Consumer Affairs

Board of Barbering and Cosmetology

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Consumers

The Board's responsibilities are protecting and educating consumers who seek barbering, cosmetology, and electrology services. BBC also regulates the individuals who provide the services and the salons in which the services are performed

- File a Complaint
- Verify a License
- Verify Establishment
- Enforcement
- Consumer Fact Sheets
  - Fact Sheet #1: Chemical Hair Services
  - Fact Sheet #2: Complaints
  - Fact Sheet #3: Infection Control in the Salon
  - Fact Sheet #4: In-Home Services
  - Fact Sheet #5: Medical Spas
  - Fact Sheet #6: Skin Tag/Mole Removal
  - Fact Sheet #7: Whirlpool Foot Spa
- Consumer Publications
  - About the Board
  - Barbering
  - Chemical Exfoliation Safety Tips
  - Cosmetology
  - Electrology
  - Esthetics
  - Eyelash Extensions Safety Tips
  - Manicuring
  - Pedicure Safety Tips
  - Waxing Safety Tips

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Verify a License

File a complaint

Fact sheets and publications

Ask me anything

8:36 AM
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FOR APPLICANTS

Apprentice Info

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Applicants

The California Board of Barbering and Cosmetology is now authorized to accept applications for licenses containing an Individual Taxpayer Identification Number (ITIN) in lieu of a Social Security Number (SSN). For information on obtaining an ITIN contact the IRS at 1-800-829-1040 or visit http://www.irs.gov/Individuals/Individual-Taxpayer-Identification-Number-ITIN Espanol 한국의 (Korean) Việt ngữ

- Apprenticeship Information
- Approved Schools
- Barbering and Cosmetology Examination Results by School
- BreEZe Online Help
- Establishment Application
- Examination Applications
- Frequently Asked Questions
- Laws and Regulations
- Military
- Online Services
- Reciprocity Application

Examination Information

- Candidate Information Bulletins (CIB)
- Examination Information
- NIC Webcasts
- PSI Candidate Information Handbook (Bulletin) All Exam Types
- Map to Fairfield Examination Facility (Korean) (Spanish) (Vietnamese)
- Map to Glendale Examination Facility (Korean) (Spanish) (Vietnamese)

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BreEZe Help

Online Services

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LICENSEES

Licensees - California Bc

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Department of Consumer Affairs

Board of Barbering and Cosmetology

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Licensees

Commonly Used Forms:

Save Time...Apply Online! Online requests are processed within 3 to 7 business days. Processing time for submitting a request through the mail is 3 to 6 weeks. If you have any questions on the processing of your request, please email us at barbercosmo@dca.ca.gov with your full name and question. **Click Icon to Apply Online**

- Certification Request
- Change of Address
- Change of Name
- Duplicate/Replace License
- License Renewal Forms (Personal) (Establishment and Mobile Unit)
- BreEZe Online Services
- BreEZe Online Help

On-Line Transactions

Resources and information

- Laws and Regulations
- Expert Consultant Recruitment
- Frequently Asked Questions
- Industry Bulletins
- Join the Board's Email List
- Licensee Fact Sheets
- License Renewal
- Military
- Potential License Denial or Suspension for Failure to Pay Taxes
- Stylists Articles

Resources including Laws and Regulations and FAQ

Inspections

- Consumer Notice
- What to Expect When you are Inspected
- Self Inspection Worksheet (English) (Spanish) (Vietnamese) (Korean)
- Most Common Violations Cited During Inspections
- Schedule of Administrative Fines

Inspection Information including Self-Inspection Sheets and the Most Common Violations.

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LAWS AND REGULATIONS

Laws and Regulations -

barbercosmo.ca.gov/laws_regs/index.shtml

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Department of Consumer Affairs
Board of Barbering and Cosmetology

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Laws and Regulations

- Barbering and Cosmetology Act (Business & Professions Code Division 3, Chapter 10)
- California Code of Regulations, Title 16, Division 9
- The Board recently revised its health and Safety regulations. They became effective July 1, 2015. Below is the text of the regulations, as well as a chart that explains what revisions were made
  - Revised Health & Safety Regulations Article 12 – En espanol - Vietnamese (Việt ngữ) - Korean
  - Explanation of Health and Safety Revisions – En Espanol – Vietamese (Việt ngữ) – Korean
- Click here for the 2016 downloadable booklet containing both Title 16, Division 9 of the California Code of Regulations, which covers the practice of barbering and cosmetology, and Division 3, Chapter 10 of the Business and Professions, also known as the Barbering and Cosmetology Act. The Board's regulations are based on the Act's statutes. En espanol — Vietnamese (Việt ngữ) — Korean
- Decisions Pending and Opportunities for Public Participation
- Proposed Regulations
- Recently Approved Regulations

Proposed and Recently Approved Regulations

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