



EXAM QUICK TIPS FOR CALIFORNIA STUDENTS

QUALIFICATIONS FOR A LICENSING EXAM

- Be at least 17 years of age.
- Has completed the 10th grade in a public school or its equivalency (12th grade for electrology applicants).
- Has committed no acts or crimes constituting grounds for denial of licensure under Section 480 of the Business and Professions Code.
- Has completed a course containing the following hours in a Board-approved school:

Cosmetologist	Barber	Esthetician	Manicurist	Electrologist
1000 Hours	1000 Hours	600 Hours	400 Hours	600 Hours

HOW TO APPLY FOR AN INITIAL LICENSING EXAM

Create a BreEZe Account at www.breeze.ca.gov and submit your application online. You must also submit your Proof of Training document at the same time you submit your application online. To create an account:

- Click on BreEZe Registration at the bottom of the screen under “New Users.”
- Complete the User Registration information. Create a User ID, enter the security code, and press Next.
- Retrieve the temporary password sent to your email.
- Go back to the BreEZe website.
- Enter your user ID then type the temporary password. Press Next.
- Enter your temporary password and then create a new password. Press Next.
- You should now be at the Add Licenses to Registration screen and this question will appear, “Are you, or have you ever been, professionally licensed or registered with the Department of Consumer Affairs?”
- Click “No” if you have never applied with the Board before. Provide your information. Once the system confirms you have never applied, you will be taken to the Quick Start Menu, where you can start a new application.
- **NOTE:** When you get to the screen that lets you attach a document, **you must** click on “Choose File” and attach your Proof of Training document, then click Attach. This is very important. If you don’t attach your Proof of Training, your application processing time will be **significantly delayed**. If you don’t see your document next to the Choose File button, and it says “No file chosen” then your file was not attached.

For BreEZe assistance, please review the Frequently Asked Questions at https://barbercosmo.ca.gov/forms_pubs/publications/faqs.shtml or call BreEZe Technical Support at 916-557-1208 or email them at breeze@dca.ca.gov.

NOTE: if you require an Interpreter and/or a Reasonable Accommodation, you must submit the Interpreter Application and/or Request for Reasonable Accommodation with a paper exam application through the mail. Paper applications are available on the Board’s website at https://barbercosmo.ca.gov/forms_pubs/index.shtml.

ADDITIONAL INFORMATION

- You only need to pass a **written exam** to become licensed for all license types.
- The Board offers the national examination developed by PSI Services for all license types.
- To prepare for the exam, review the information bulletin at <https://barbercosmo.ca.gov/applicants/national.shtml>.